LAB-ELEC/1/2019-QC

28.11.2019

QUOTATION NOTICE

Sealed quotations are invited from experienced Contractors for the "supply and installation of Automatic Air Curtain" at 3rd Floor MPEDA HO building. The quotation form is enclosed herewith. The contractors may visit the site and assess the work to be done on any working day before 10 AM and 5 PM. You are requested to quote your lowest rate for the above work in the prescribed format. The envelope of quotation should be superscribed as "Supply and Installation of Automatic Air Curtain" and should reach the undersigned on or before 11.00 AM, on 12.12.2019.

(G. Mahesh)

DEPUTY DIRECTOR (LAB)
THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY  
(MINISTRY OF COMMERCE AND INDUSTRY, GOVT. OF INDIA)  
PANAMPILLY NAGAR, COCHIN – 36.  

QUOTATION  

Name of work: - Quotation for supply and installation of Air Curtain.

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<tr>
<th>Sl.No</th>
<th>Description</th>
<th>Qty</th>
<th>Unit</th>
<th>Rate</th>
<th>Amount</th>
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<tr>
<td>1.</td>
<td>Single Phase &lt;br&gt;Noise level -( +or - )50 Dd,</td>
<td>13</td>
<td>Nos</td>
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<td></td>
<td>Air Pressure - 21 m/s, RPM - 2700/2100, Weight - 20 kg to 25 Kg,</td>
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<td>Air flow - Minimum 10 ft</td>
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<td>Length of the machine - 1200 mm, Automatic Door operation sensor.</td>
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<td>Width (Maximum up to) = 230 mm.</td>
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Rate including GST  
TOTAL  

(Rupees...........................................................................................................)  

Date:  
Place:  
SIGNATURE  
NAME AND ADDRESS OF THE SUPPLIER:  

SEAL
Terms and conditions Instructions to suppliers/dealers.

1. Suppliers/dealers are expected to visit the site before quoting the rates and should satisfy themselves as to the nature and condition of the work and facilities available.

3. Suppliers/dealers are required to study the tender document and understand the conditions, drawings, specifications, etc. Doubts, if any, should be got clarified.

4. The Suppliers/dealers should quote for all items in the tender schedule in figures. If there is any discrepancy between the unit rate and amount, the unit rate will prevail.

5. No additional clauses, alterations in specifications by the Suppliers/dealers will not be accepted. If done, the Suppliers/dealers will be disqualified. The Suppliers/dealers shall on submission of this tender be deemed to have accepted the terms and conditions contained in the tender documents.

6. In case of the successful Suppliers/dealers, the earnest money deposit shall be retained as security deposit. The earnest money of the unsuccessful Suppliers/dealers will be refunded within a reasonable period. No interest shall be paid while returning the earnest money.

7. The rates quoted in the tender shall be include cost of materials, transportation, freight charges, taxes, etc. complete.

8. **Time is the essence of the work. Only those who can maintain progress of work as per schedule and offer best quality material and workmanship should tender for this job.**

9. The installation is to be completed within **21 days** from signing the agreement.

10. MPEDA has the right to reject any or all tenders without assigning any reason.

11. MPEDA reserves the right to delete any item(s) from the tender schedule without assigning any reason. Claims by the contractor for compensation or damages on account of these shall not be entertained.

12. Quantities shown in the tender are approximate and payment shall be made as per actual work done. In the course of execution of it become necessary to do any additional/excess work, prior consent of MPEDA shall be taken. The successful Suppliers/dealers is not entitled to any sort of compensations with regard to variations, if any, between the actual quantities and tender quantities, it prior permission as which is must obtained.

13. Quantity of work carried out shall jointly be taken by the Contractor and representative of MPEDA and payments shall be as per the recommendations.

14. The material specified has to be strictly adhered to and the workmanship should be of superior quality. All other materials not specified shall get prior approval from MPEDA before purchase/installation. Commencement of work without approval of the material shall be entirely at the risk and cost of the contractor.
Earnest Money Deposit (EMD)

The EMD in the form of DD for Rs.6000/- (Rupees six Thousand Only) in the name of the Secretary, MPEDA at payable at Kochi shall be submitted in original in a sealed envelope superscribing “Supply and installation of Automatic Air Curtain at MPEDA HEAD OFFICE, Kochi, MPEDA House, Panampilly Nagar, Kochi, before due date of Tender. A copy of the DD shall be uploaded along with the Technical bid.

The EMD will be returned without interest to the unsuccessful Suppliers/dealers. The EMD of selected Suppliers/dealers shall be retained against performance guarantee.

If the Suppliers/dealers is exempted from submission of EMD, the valid certificate issued by National Small Scale Industries Corporation (NSIC) or MSME certificate should be uploaded in the technical bid.

ELIGIBILITY CRITERIA.

(i) The Suppliers/dealers should have successfully completed 3 (three) similar works in Govt. Organizations, Autonomous Bodies or Private enterprises of repute in the last three years. Work orders and Work completion certificates should be submitted as proof.

(ii) The Suppliers/dealers should have annual turnover of at least Rs 30 Lakhs or above in the last three financial years. Relevant copies of Annual Accounts certified by Chartered Accountant and IT returns should be submitted as proof.

(iii) The bidder should not have been blacklisted by any Govt. agencies in India. A self declaration in this regard should be submitted along with the tender.

(iv) Suppliers/dealers shall have valid GST Registration and PAN. Self attested copy of PAN and Goods & Service Tax (GST) registration certificate should be uploaded along with Technical bid.
15. The responsibility for the safety, security and accounting of the materials and equipment brought or installed by the successful Suppliers/dealers for completion of the work will remain with the contractor till the completed work is handed over to MPEDA.

16. MPEDA reserves the right to reject any portion of work or materials, which is found unsatisfactory or not up to the standard. If the performance of the successful Suppliers/dealers is found to be unsatisfactory, MPEDA reserves the right to cancel in part or whole of the contract and get the work executed through alternative means at the entire risk and cost of the successful Suppliers/dealers.

17. The contractor will be responsible to provide all statutory benefits to the employees / labourers engaged by him and in case MPEDA becomes liable to make payment of any such statutory benefits to the employees/ labourers of the contractor, the contractor will be liable to indemnify the damage and the loss suffered by MPEDA. MPEDA shall have liberty, without referring to the contractor, to deduct, such sum as may be suffered as loss or damage due to the aforesaid reason from pending bill of the contractor.

18. The successful Suppliers/dealers shall give all necessary personal attention to the work during the progress of work and also until the expiry of 'Defects Liability Period', which is one year from the date of issue of completion certificate.

19. The contractor shall on request dismiss immediately from the work any person(s) employed thereon who may be unsuitable or incompetent or who may misconduct himself and such person shall not be again employed or allowed on the work without the permission of MPEDA.

20. GST and TDS at prevailing rates will be deducted from the final bill and certificate will be issued to the contractor.

21. 10 percentage of the final bill amount after adjusting the EMD or Performance Guarantee, as the case may be, shall be retained from the contractor and shall be released on completion of the defects liability period subject to clause 18.

22. Any defect or other faults in materials, workmanship and / or equipment's supplied and installed which may appear within the defects liability period stated in clause 18, shall upon the direction of the MPEDA be attended and made good by the contractor at his own cost. In the event of failure of the contractor to amend the faults within a reasonable time, MPEDA may rectify the damages / faults by employing other persons, and all loss and expenses consequent there on or incidental there to shall be borne by the contractor. The retention money at the end of defects liability period will be released only after deducting the expenses or loss incurred by MPEDA during the defects liability period.

23. If the successful Suppliers/dealers does not complete the work within the stipulated time, MPEDA reserves the right to recover the liquidated damages of Rs.1000/- for every additional day or part thereof until the work is satisfactorily completed and handed over.
Such damages will be deducted from any money due to the Suppliers/dealers.

24. The Contractor shall not use the site for any purpose other than carrying out the work as defined in the Contract.

25. The Contractor is responsible for clearing the site of the debris, rubbish and the leftover materials as and when accumulated once in every day so that the site is kept clean and orderly. No additional payments will be made for this.

26. The Contractor may use the electricity and water connections of the premises for carrying out the work but will have to pay a nominal amount which is mutually agreed upon between the contractor and MPEDA.

27. The Contractor shall take maximum care to safeguard the furniture, fixtures /stationary / electronic equipment etc in the MPEDA building & premises. Damages / loss caused shall be compensated by the Contractor failing which the cost shall be recovered from the Contractor’s Bill.

28. MPEDA has the right to introduce new items, not included in the Tender schedule for which the rates shall be fixed by MPEDA as per the prevailing market rates. The contractor can give a cost analysis if asked to justify his rates which may be acceptable to MPEDA if the rates are justifiable.