QUOTATION NOTICE

Competitive quotations are invited from experienced & recognized professional film makers for developing animation videos for NETFISH-MPEDA (Govt. of India), Kochi, subject to the Terms and Conditions specified in the tender notice. The purpose of the animation film is to disseminate through various social media networks, “whatsapp” in particular, to generate awareness among the general public, especially the fishery stakeholders on Fish Quality Management and Conservation of Fishery Resources.

1. Introduction

NETFISH-MPEDA, Kochi proposes to develop 4 nos. of one minute awareness animation videos.

2. Schedule to the Invitation of Tender

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<tr>
<td><strong>1</strong></td>
<td>Last date / time for receipt of Tender</td>
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<tr>
<td><strong>2</strong></td>
<td>Venue, date and time of opening of tenders</td>
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<td><strong>3</strong></td>
<td>Validity of tender offers</td>
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<td><strong>4</strong></td>
<td>Address to whom tenders are to be sent:</td>
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<td><strong>5</strong></td>
<td>Superscription on the envelope</td>
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3. General Conditions

1. The party should have professional tracking record in similar works ie, making animation videos on fisheries based subjects or any other awareness animation videos.
2. The party should have more than 10 years of experience in film making field (clientele list and supporting documents to be attached).
3. The party should have completed not less than 10 fisheries based films, either video or animation films (should furnish supportive documents such as work order etc.).
4. The agency who has any national /international recognition (Awards) for their films will be preferred (should furnish supportive documents such as work order etc).
5. Experience of creative films in Fisheries subjects are preferred (should furnish completion/appreciation certificates).
6. Experience in multi-language production (should provide work order and completion certificate).

7. The company should have turnover of Rs.50 lakhs or more, for each of the last three financial years (2016-17, 2017-18 & 2018-19). A certificate from the Chartered Accountant clearly specifying the turnover for each year must be submitted in this regard. Signed Copies (Chartered Accountant/Cost Accountant) of the Balance Sheet and IT return of above 3 years should be attached.

8. The tenderer has to develop the animation videos as per the specifications in the tender document.

9. The tender should contain the details about the bidder such as details of the work to be done, GST details, office address, contract person, telephone/mobile numbers, terms and conditions of work, payment mode, etc.

10. Tenders found incomplete, unsealed, without signature and not as per the contents of the tender notice will summarily be rejected.

11. The amount quoted should be inclusive of all charges and taxes if any, etc.

12. Tender should be sent in sealed cover so as to reach the office on or before the date and time of receipt and late tenders will not be accepted. Tenders/Quotations can be submitted by post, courier, by hand etc.

13. The NETFISH reserves right to accept or reject any tender/terms of the supplier in full/part which does not satisfy the terms and conditions of the Tender Notice.

14. Tenders will be opened on the specified date and time in presence of tenderers or their authorized representatives available, if any. Only one official/representative per firm will be allowed during tender opening.

15. The terms and conditions of payment have to be specifically made in the tender form and payment will be made by cheque/RTGS/NEFT only.

16. All correspondence/enquiry in this regard shall be sent to the Chief Executive, NETFISH-MPEDA, (Govt. of India), Vallarpadam (P.O.), Ernakulam- 682 504, Kerala; E-mail: netfish@mpeda.gov.in / Phone: 0484-2982205.

17. The successful tenderer should be able to start the work soon after receipt of the work order and should be able to complete and deliver the work to the full satisfaction of this office within 3 months from the date of issue of the work order.

(Dr. Joice V Thomas)
Chief Executive, NETFISH
Tender Form

Our Ref. No………………………………………………… Date:…………………………

To,

The Chief Executive
NETFISH-MPEDA
Vallarpadam (P.O.),
Ernakulum- 682 504

With reference to your Advertisement / Tender Notice No. NETFISH/VPC/ST-08/2017/661 dtd.7.1.2020, we offer our competitive quote as follows.

<table>
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<tr>
<th>S.No</th>
<th>Details of work</th>
<th>Specifications</th>
<th>Cost in Rs.</th>
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</table>
| 1    | Development of one minute 2D/3D Animation video | Product : 2D/3D Animation videos  
Subject : Fisheries  
Duration : 1 min. each  
No. of films : 4 nos.  
Languages: 10 Languages  
Treatment style : Animation, Music, text etc  
Output: MOV/MP4 format(Full HD 1920×1080) | |

Terms and conditions, if any:
1)
2)
3)

Signature of the Tenderer
(Authorized Signatory)
Name, Designation & Address with Seal