STREPER/HO/2/2018ADN 25.06.2018

To

Reputed Civil Engineers/Architects

Sirs,

Sub: Preparing Drawing and Bill of Quantity.

Sealed quotations are invited from experienced Civil Engineers/Architects with minimum 3 years experience in the field and preferably having experience in govt work for ‘Preparing a Drawing and Bill of quantity for the construction of interior works in the Library at MPEDA Head Office. The tenderer may visit the site and assess the work on any working day between 10 AM to 5 PM. The lowest rate for the Drawing and Bill of Quantity in the prescribed format in a sealed envelope superscribed as “Preparing Drawing and BOQ for MPEDA Library” should reach the undersigned on or before 02.07.2018. The quotations received by MPEDA will be opened at 10.30 AM on 03 July 2018 and assessed by a departmental committee and the work will be awarded on its recommendation.

Yours faithfully,

(Sunil Kumar.U)
Deputy Director (admn)
## Quotation Format

<table>
<thead>
<tr>
<th>SI No</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Preparation of Drawing</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Preparation of Bill of Quantities (Estimate)</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
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</tbody>
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I/We hereby declare that I/We have read and understood the above notice for Quotation invited by MPEDA for setting up of the Library at its Head Office in Panampilly Nagar, Kochi. I/We are competent to undertake the works to the complete satisfaction of the MPEDA and I/We have the enough experience and resources to complete the work within the prescribed timelines as per the expected quality. The information provided in the Quotation format is true to the best of my/our knowledge.

Signature of the Applicant/Authorized Signatory

Name: 
Date: 
Place: 
Seal: