NOTICE

INVITING TENDERS FOR DEMOLITION / DISMANTLING OF
CIVIL STRUCTURES AT MPEDA HEAD OFFICE, PANAMPILLY NAGAR

The Marine Products Export Development Authority (MPEDA), Ministry of Commerce and Industry, Govt. of India invites tenders for Demolition / Dismantling of civil structures at MPEDA in its Headquarters at Panampilly Nagar, Kochi, Kerala.

The drawings for dismantling / demolition are provided in the Tender Notice. The Probable Amount of Contract is Rs.4,86,000/- (Rupees Four Lakh Eighty Six Thousand Only). Bidders have to submit the Earnest Money Deposit of Rs.10,000 (Rupees Ten Thousand Only) in the form of Demand Draft or Multicity Cheque (payable at par) in favor of Secretary, MPEDA, Kochi in a sealed envelope. The Sealed envelope containing the EMD shall be opened together with the sealed tenders only.

The sealed tenders shall reach the following address not later than 03:00 pm on 15th January 2018. The Bid shall be opened for evaluation at 03:30PM on the same day. **No Tender will be entertained after 03:00pm on 15th January 2018 under any circumstances, whatsoever.**

The Secretary

The Marine Products Export Development Authority

MPEDA House, Panampilly Avenue,

Kochi — 682 036, Kerala

Eligibility Criteria

1. The bidder should have ‘sufficient knowledge and experience in Civil Structures and its demolitions.

2. The bidder should have a dedicated team capable to ensure that the manpower in hand is capable of executing the works as described in (1) above.

3. The tender Process is limited to Contractors who are registered / empanelled with any Central / State Government organization. A proof for the same needs to be enclosed with the Tender. (e.g. Testimonials, Work Order, Completion Certificate etc.)

Scope of Work

1. Demolishing brick work manually / by mechanical means including stacking of serviceable material and disposal of unserviceable material Drawings and Schedule Attached as Annexure 1 & 2.

2. The Dismantling has to be done with utmost care and proper cartage and proper clearing the site of debris offsite.

3. The Bidder shall be responsible for proper and legitimate disposal of the waste (Debris)
4. The bidder should ensure that, the works shall not affect the general functioning of the office.
5. The Authority shall have no legal responsibility due to the disposal of the above said Waste(Debris)
6. Subject to overall supervision and control by MPEDA and Life Inspired (Design Consultant), the scope of services to be provided has been included in the annexures.

The Bidders will be given an opportunity to visit the site and analyze the quantum and type of work during office hours.

Payment Terms
Up on Satisfactory completion of work and submission of the Invoice with Detailed Bill, 100% payment will be made after verification by the Authority.

Timeline of the project
The timeline is of utmost importance. The work needs to be completed within 2 weeks.

GENERAL INSTRUCTION TO BIDDERS AND SPECIAL CONDITIONS

1. PAN &GST Number should be submitted with Proof.
2. The Tender shall remain valid for an acceptance period of 45 days from the date of opening the financial bid and the bidder shall not cancel or withdraw the tender during this period, failing which the EMD submitted will be forfeited.
3. Each page of the Tender document shall be signed by the person or person submitting the tender as a token of his/their having acquainted himself/themselves with the Eligibility criteria, Scope of work, General Conditions of the Tender, General Specifications, and Special Conditions etc., as laid down. Any tender with any of the documents not so signed will be rejected.
4. The tender submitted on behalf of a firm shall be signed by the person who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected by MPEDA.
5. MPEDA reserves the right to reject / fail any applications without assigning any reasons thereof. Mere submission of an offer to MPEDA does not entitle an applicant to any benefits / rights / preference. Canvassing in any form is prohibited and will lead to disqualification.
6. The bidder shall keep confidential all the information relating to work or to any other aspect of MPEDA's business that comes into his possession as a result of or in connection with this work.
7. The EMD deposited by the successful bidder shall be retained and converted into kept in possession by MPEDA as a security deposit for
a period of minimum  years or till the completion of AMC, whichever is later.

II. BIDDER TO INFORM HIMSELF FULLY:

1. MPEDA shall be the sole owner of the installations after successful commissioning and the contractor or anybody representing him shall not have any claim whatsoever on the works after commissioning.

2. The contractor shall indemnify MPEDA against any loss/claim whatsoever in respect of the workers employed by the contractor for construction and also for AMC.

3. Any statutory payments/remittances like EPF contribution in respect of the workers shall be the sole responsibility of the contractor.

4. If the bidder shall have any doubt as to the meaning of any portion of the general conditions, or the special conditions or the size and scope of the work or the specifications and drawings or any other matter concerning the contract he shall in good time, before submitting his tender, put forth the particulars thereof and submit them to MPEDA in writing in order that such doubts may be clarified authoritatively in writing before tendering. Once a tender is submitted the matter will be decided according to tender conditions in the absence of such authentic pre-clarification.

5. The bidder may also visit the site at MPEDA Head Office to know about the requirements in person on any working day during office hours. In case of any clarification, you may please contact the following official on any working day during office hours:-

   The Secretary
   The Marine Products Export Development Authority
   MPEDA House, Panampilly Avenue,
   Kochi — 682 036, Kerala
   Tel. No.: 0484-2317762
   Email: anilkumarp@mpeda.gov.in

I/We hereby declare that I/We have read and understood the above instructions for the guidance of bidders.