General Instructions

- MPEDA reserves the right to reject any or all applications without assigning any reasons thereof. Mere submission of an application to MPEDA does not entitle an applicant to any benefits / rights / preference. Canvassing in any form is prohibited and will lead to disqualification.
- The contractor may also visit the site at MPEDA Head Office to know about the requirements in person on any working day during office hours.
- The material specified has to be strictly adhered to and the workmanship should be of superior quality.
- The contractor shall make his own arrangement for lifting the material at the ground floor to the 6th floor.
- Quantity of work carried out shall jointly be taken by the Contractor and representative of MPEDA and payments shall be as per the actual work one.
- The work is to be completed within 7 days from the issue of the work order.
- Quantities shown in the tender are approximate and payment shall be made as per actual quantities/Measurement.
- The responsibility for the safety, security and accounting of the materials and equipments brought or installed by the successful contractor for completion of the work will remain with the contractor till the completed work is handed over to MPEDA.
- The Contractor is responsible for clearing the site of the debris, rubbish and the leftover materials as and when accumulated once in every day so that the site is kept clean and orderly. No additional payments will be made for this.
- The filled quotations form should be sealed and reached on or before on 04.10.2018 at 11.00AM.
- Earnest Money Deposit (EMD) of Rs.5000/- by Demand Draft (DD) on any scheduled Bank in favour of The Secretary MPEDA, Kochi along with the quotation.
- In case of any clarification, you may please contact the following official on any working day during office hours (Monday – Friday from 9 Am to 5.30 Pm):- Ivin Alex – 9847260487,
- 7.5 % of the approved project cost shall be kept as security deposit till the completion of defect liability period of 1 year. Submitted EMD shall be adjusted with the security deposit.
- No part payment will be entertained. The contractor shall submit the final bill within three days of virtual completion of work. The contractor shall make no further claim after submission of the final bill.
THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY
(Ministry of Commerce & Industry, Govt. of India)

BILL OF QUANTITIES FOR THE ALUMINUM PARTITION WORKS IN 6TH FLOOR
AT MPEDA HEAD OFFICE

<table>
<thead>
<tr>
<th>SL NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Providing and fixing the Aluminium partition with necessary hard wood</td>
<td>Sft</td>
<td>416</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>sections of 2 1/2x1 ½” and 6mm pre laminated board of approved colour and</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>pattern as per the given design.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Providing and fixing the New Door (Half partition Glass Door) in the existing</td>
<td>Nos</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>partition with necessary lock and handle</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Providing and fixing the sliding Glass windows in the existing partition</td>
<td>Nos</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>with necessary handle frame work.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GST

TOTAL

(Rupees..................................................................................................................)

I/We hereby declare that I/We have read and understood the above notice for Quotation invited by MPEDA for Aluminium partition work at its Head Office in Panampilly Nagar, Kochi. I/We are competent to undertake the works to the complete satisfaction of the MPEDA and I/We have the enough experience and resources to complete the work within the prescribed timelines as per the expected quality. The information provided in the Quotation format is true to the best of my/our knowledge.

Signature of the Applicant/Authorized Signatory:

Place:

Date:

Seal: