Subject: Filling up of a post of the Director, the Marine Products Export Development Authority (MPEDA), at Kochi in the Pay Band - 4 of Rs.37,400/- - 67,000/- plus grade Pay Rs.8700/- (pre-revised) on “Deputation/Promotion/Direct Recruitment” basis.

1. In continuation of this Departments Office Memorandum of even number dated 20th June, 2017, the undersigned is directed to circulate the vacancy of Director in the Marine Products Export Development Authority (MPEDA), a statutory autonomous organization under the Department of Commerce, Ministry of Commerce and Industry, Government of India, on “Deputation/Promotion/Direct Recruitment” basis in the Pay Band - 4 of Rs.37,400/- - 67,000/- plus grade Pay Rs.8700/- (pre-revised).

2. The mode of recruitment, eligibility criteria and period of probation, etc. are given in Annexure-I given to this Advt.

3. It is, requested that the applications of suitable officers, who can be released in the event of their selection, may be forwarded through proper channel in the prescribed proforma in as per the specimen given in Annexure-II given to this advt. and a certificate as in Annexure-III along with the following:

   (i) only photocopies of the Annual Performance Appraisal Report (APAR) of the applicants for the last five years including 2016-17 duly attested by an Officer not below the rank of Under Secretary or equivalent (on each page with rubber stamp);

   (ii) a certificate from the employer that no disciplinary/vigilance case is either pending or being contemplated against the Officer;

   (iii) a statement indicating the details of major/minor penalties, if any, imposed on the Officer during the last 10 years;

   (iv) Integrity certificate duly signed by the Competent Authority; and

   (v) Cadre clearance, by name to Shri Ajay Kumar Sah, Section Officer (EP-MP Desk), Department of Commerce, Ministry of Commerce and Industry, Room No.446-A, Udyog Bhawan, New Delhi-110 107 within thirty days from the date of its publication in Employment News. It may also be made clear that the Officer, who volunteers for the post, will not be allowed to withdraw his/her candidature subsequently. Applications received after the last date or without Confidential Reports and other requisite documents or otherwise found incomplete will not be considered.

(P.V.Hari Krishna)
Director
Tel: 23063294
<table>
<thead>
<tr>
<th>Name of the Organization</th>
<th>The Marine Products Export Development Authority (MPEDA), Kochi</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of the Post</td>
<td>Director</td>
</tr>
<tr>
<td>Number of Post</td>
<td>One (1)</td>
</tr>
<tr>
<td>Scale of Pay</td>
<td>Rs.37,400/- - 67,000/- plus grade Pay Rs.8700/- (pre-revised)</td>
</tr>
<tr>
<td>Method of Recruitment</td>
<td>Deputation/Promotion/Direct Recruitment</td>
</tr>
<tr>
<td>Age limit for Direct Recruit</td>
<td>50 years</td>
</tr>
<tr>
<td>Educational Qualification (Essential)</td>
<td>A Post Graduate Degree (minimum second class) in Zoology/Marine Biology/Fisheries from any recognized Indian or Foreign University.</td>
</tr>
</tbody>
</table>
| Experience (Essential)   | (i) Research/consultancy experience in the field of Fisheries as evidenced by publications and reports.  
                                (ii) Not less than 15 years of experience in Marine Fisheries covering Research, Planning, Development and Technical Administration of which at least 5 years must be in the capacity as the head of a Fishery/Research/Training Institute of Dept. of Fisheries of the Central Govt. or a State Govt. responsible for the formulation and execution of Fisheries or Fisheries Dept./Research Project.  
                                (iii) Familiarity with programmes and problems connected with the export promotion in the field of fisheries. |
| Desirable                | (a) Educational:  
                                (i) A doctorate in Zoology/Marine Biology or Fisheries of a recognized Indian or Foreign University  
                                (ii) Published works on Fisheries of a high quality.  
                                (b) Experience:  
                                (i) Knowledge of standards and procedures relating to licensing and quality control of marine products for export.  
                                (ii) Knowledge of the Commercial practices and administrative procedures connected with the export trade of marine products. |
<table>
<thead>
<tr>
<th>Period of Probation</th>
<th>One(1) year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Method of Recruitment</td>
<td>Promotion/Deputation/Direct Recruitment.</td>
</tr>
<tr>
<td>Eligibility Criteria in case the recruitment by Promotion/Transfer</td>
<td>“For promotion from among the officers of MPEDA who are in the equivalent grade or in the Pay Band - 3 of Rs.15,600- - 39,100 +Grade Pay Rs.7600/- (Pre-revised) with a minimum of 5 years of experience and who possess the essential educational qualifications prescribed for direct recruitment and found suitable on the basis of their in-service performance assessment. For deputation from among the officers of the Central/State Govt. Department/Institution/Agoencyes who are in the equivalent grade or in the Pay Band - 3 of Rs.15,600- - 39,100 +Grade Pay Rs.7600/- with a minimum of 5 years of experience and who possess the essential educational qualifications prescribed for direct recruitment and found suitable on the basis of their in-service performance assessment”.</td>
</tr>
<tr>
<td>Tenure</td>
<td>Four (4) years including the probation period of one (1) year or till the date of superannuation, whichever is earlier.</td>
</tr>
</tbody>
</table>
**CURRICULUM VITAE PROFORMA**
(To be submitted in triplicate)

1. **Name and Address (in Block Letters)**
2. **Date of Birth (in Christian era)**
3. **Date of retirement under Central/State Government Rules**
4. **Educational Qualifications**
5. **Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient**

<table>
<thead>
<tr>
<th>Office / Institution/Organization</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature of duties (in detail)</th>
</tr>
</thead>
</table>
6. **Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.**
7. **In case the present employment is held on deputation/contract basis, please state:**
   - (a) The date of initial appointment
   - (b) Period of appointment on deputation/contract
   - (c) Name of the parent office/organization, to which candidate belongs
8. **Additional details about present employment.**
   Please state whether working under (indicate the name of your employer against the relevant column)
   - (a) Central Government
   - (b) State Government
   - (c) Autonomous Organization
   - (d) Government Undertaking
   - (e) Universities
   - (f) Others (Please specify).
9. **Date of return from last ex-cadre post, if any.**
10. **Details of experience (in export promotion) in brief.**
11. **Additional information, if any, which you would like to mention in support of your suitability for the post.**
    (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).
12. **Whether belongs to SC/ST**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

**Signature of the Candidate**

**Address________________**

**Date________________**
CERTIFICATE
(To be filled in by the authority forwarding the applications)

1. Certified that:-

(i) the particulars furnished by the candidate have been checked from available records and found to be correct.

(ii) It has been verified that the candidate is eligible as per conditions mentioned in Department of Commerce letter No. 1/2/2017- EP (MP) dated 29.08.2017

(iii) no vigilance case either pending or being contemplated against the candidate. There is nothing in the CR Dossiers of the candidate, which makes him ineligible for consideration for appointment for the post applied for.

2. Up-to-date CR Dossiers of the preceding five years of the candidate duly attested by an Officer not below the rank of Under Secretary or Equivalent (on each page with rubber stamp) are enclosed.

Signature
Name & Designation
Office Address with Seal