

Syllabus and pattern for examinations (Open Recruitment)

MPEDA has invited applications for filling up of various vacancies. The first level selection will be done based on a written test. The general guideline and syllabus for the written test are given below. The Test will be conducted during the first week of September 2012. Intimation letter will be sent to the eligible candidates in due course.

General guide lines

1. For Junior Clerk, the written test will be for 100 marks. In addition, there will be speed test for type writing and this will carry 25 marks.(Total 125 marks)
2. For Junior Stenographer, the written test will be for 100 marks. In addition, there will be speed test for typewriting and stenography for 25 marks each. (Total 150 marks)
3. Those who get 50% in each category will be qualified. However, the cut off marks for the inclusion in the rank list for further selection process will be decided based on the number of candidates/vacancies. In other words, mere getting 50% need not be the criteria for inclusion of a candidate in the further selection process.
4. For the post of Technical Assistant, Junior Technical Officer (Quality Control), Filed Supervisor, Assistant Director (Export Promotion), Assistant Director (Registration), Assistant Director (Aquaculture) and Assistant Director (Aquaculture Engineering), there will be one paper with a maximum marks of 100. The Question paper will have two parts. Part I will be on English, Mathematics and General Knowledge carrying 50 marks. Part II will be subject specific.
5. Those who get a minimum of 50% each in Part I and Part II will be qualified. However, the minimum mark for the inclusion in the rank list for further selection process will be fixed based on the number of candidate/vacancies. In other words, mere getting 50% need not be the criteria for inclusion of a candidate in the further selection process
6. Syllabus and pattern of the tests are given in Annex.

1. Junior clerk**Pattern for written examination**

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	50	50	1	50	No negative marks
2	Short Answers	50	25	2	50	Attempt 25 from a total of 30 in 3 groups of 10 each. Minimum 8 from each group.
3	Speed test	25				

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	40	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, Prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, precis writing, questions from paragraph, spelling, punctuations, letter writing etc.
2	Mathematics	30	Addition, Subtraction, Multiplication, Division (with decimals), Simple/Compound interest, EMI, Arithmetic series, Geometric series, Statistics concepts, Ratio & proportion, Mensuration, Quadratic equations etc.
3	General Knowledge	30	Current Affairs, Geography, Science, Social and Political Affairs (including protocol, who is who etc.). Expansion of acronyms like FAO, EU etc.

2. Junior Stenographer

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	50	50	1	50	No negative marks
2	Short Answers	50	25	2	50	Attempt 25 from a total of 30 in 3 groups of 10 each. Minimum 8 from each group
4	Speed test	25	1 para		25	
5	Stenography	25			25	

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	40	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing etc.
2	Mathematics	30	Addition, Subtraction, Multiplication, Division (with decimals), Simple/Compound interest, EMI, Arithmetic series, Geometric series, Statistics concepts, Ratio & proportion, Mensuration, Quadratic equations etc.
3	General Knowledge	30	Current Affairs, Geography, Science, Social and Political Affairs (including protocol, who is who etc.). Expansion of acronyms like FAO, EU etc

3. Technical Assistant

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
4	Long answers	20	5	4	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	20	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing etc
2	Mathematics	15	Percentage, Square roots, Ratio and proportion, Simple interest, Compound interest, statistical concepts, Arithmetic series, Geometric series, Quadratic equations, Volume, area, trend line etc.
3	General Knowledge	15	Current Affairs, Geography, Science, Social and Political Affairs (including protocol, who is who etc.). Expansion of acronyms like FAO, EU etc
4	Subjects	50	Mariculture/Aquaculture/Fishery Science etc

4. Junior Technical Officer (QC)

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. Of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
3	Long Answer	20	4	5	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	20	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing etc
3	General Knowledge	15	Current Affairs, Geography, Science, Social and Political Affairs (including protocol, who is who etc.). Expansion of acronyms like FAO, EU etc
4	Mathematics	15	Percentage, Square roots, Ratio and proportion, Simple interest, Compound interest, statistical concepts, Arithmetic series, Geometric series, Quadratic equations , Volume ,area, trend line etc.tc
2	Subject	50	Chemistry/Bio-Chemistry/Micro Biology/ Industrial Fisheries/Fish processing technology etc.

5. Field supervisor

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
3	Long Answer	20	4	5	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	20	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing etc
3	General Knowledge	15	Current Affairs, Geography, Science, Social and Political Affairs (including protocol, who is who etc.). Expansion of acronyms like FAO, EU etc
4	Mathematics	15	Percentage, Square roots, Ratio and proportion, Simple interest, Compound interest, statistical concepts, Arithmetic series, Geometric series, Quadratic equations , Volume ,area, trend line etc.tc
2	Subject	50	Aquaculture/Mariculture/Fishery Science/Marine Biology

6. Assistant Director (EP)

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
3	Long Answers	20	5	4	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	20	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing, Essay writing, Developing the story, Passage punctuation etc.
2	Mathematics/Statistics	15	Addition, Subtraction, Multiplication, Division (with decimals), Simple/Compound interest, EMI, Arithmetic series, Geometric series, Statistical concepts, Ratio & proportion, Mensuration, Quadratic equations etc.
3	General Knowledge	15	Current Affairs, Geography, Science, Geography, Social & Political Affairs (including protocol, who is who etc.), Expansion of acronyms like FAO, EU etc
4	Subjects	50	Fishery Science/Fisheries Development / Fisheries Research / Fish Processing /Quality Control in Fish Processing/Aquaculture /

7. Assistant Director (Aqua.)

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
3	Long Answers	20	5	4	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	20	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing, Essay writing, Developing the story, Passage punctuation etc
2	Mathematics	15	Addition, Subtraction, Multiplication, Division (with decimals), Simple/Compound interest, EMI, Arithmetic series, Geometric series, Statistical concepts, Ratio & proportion, Mensuration, Quadratic equations etc
3	General Knowledge	15	Current Affairs, Geography, Science, Geography, Social and Political Affairs (including protocol, who is who etc.), Expansion of acronyms like FAO, EU etc etc
4	Subjects	50	Mariculture/Aquaculture, Fishery Science, Zoology/Marine Biology/ Ocean Life Science/Industrial Fisheries/ Prawn Farming /Aquaculture Research

8. Assistant Director (Regn.)

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
3	Long Answer	20	4	5	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	20	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing, Essay writing, Developing the story, Passage punctuation etc
3	General Knowledge	15	Current Affairs, Geography, Science, Geography, Social and Political Affairs (including protocol, who is who etc.), Expansion of acronyms like FAO, EU etc etc
4	Mathematics	15	Addition, Subtraction, Multiplication, Division (with decimals), Simple/Compound interest, EMI, Arithmetic series, Geometric series, Statistical concepts, Ratio & proportion, Mensuration, Quadratic equations etc
2	Service rules	50	Establishment & Administration Rules for Central Government Officers, General Financial Rules etc.

9. Assistant Director (Aquaculture Engineering)

Pattern for written examination

Sl. No.	Question Pattern	Weightage (%)	No. of Questions	Marks/ Question	Max. Marks	Remarks
1	MCQ	40	40	1	40	No negative
2	Short Answers	40	20	2	40	Attempt 20 from a total of 24 in 3 groups of 8 each. Minimum 6 from each group.
3	Long Answer	20	5	4	20	5 questions from 7

Syllabus to be followed

Sl. No.	Subjects	Weightage (%)	Topics
1	English	30	Articles, Noun, Pronoun, Adjectives, Adverbs, Verbs, Conjunctions, prepositions, Sentence; Clause; Phrase, Tenses, Synonyms, Antonyms, Parts of speech, précis writing, questions from paragraph, spelling, punctuations, letter writing, Essay writing, Developing the story, Passage punctuation etc
3	General Knowledge	20	Current Affairs, Geography, Science, Geography, Social and Political Affairs (including protocol, who is who etc.), Expansion of acronyms like FAO, EU etc
2	Subject	50	Civil Engineering/Agri. Engineering/ Aquaculture Engineering