

SUPPLY, INSTALLATION AND COMMISSIONING OF PCR WORK STATION FOR MICROBIOLOGY LABORATORY OF MPEDA

No. LAB-KOC/MICR (PCRW)/1/2022-QC

Dated. 23.03.2022



The Marine Products Export Development Authority

(Ministry of Commerce & Industry, Govt. of India)

Head Office, MPEDA House,
Building No: 27/1162, PB No:4272,
Panampilly Avenue, Panampilly Nagar PO,
KOCHI-682 036, KERALA

1. Notice Inviting Competitive Quotation



The Marine Products Export Development Authority (Ministry of Commerce & Industry, Govt. of India)

Head Office, MPEDA House,
Building No: 27/1162, PB No:4272,
Panampilly Avenue, Panampilly Nagar PO,
KOCHI-682 036, KERALA
Telephone (EPABX) : +91 484 2311979 / 2311803 / 2311901
2311854 / 2314468 / 2315065 / 2313415
E-mail: ho@mpeda.gov.in, "QC MPEDA " qc@mpeda.gov.in
Web: www.mpeda.gov.in

QUOTATION NOTICE

No. : **LAB-KOC/MICR (PCRW)/1/2022-QC**

Date: 23.03.2022

Marine Products Export Development Authority (MPEDA), Kochi invites competitive quotations from eligible bidders under the single stage: two bid system in separate envelopes (i.e. Technical BID and Financial BID) for the **“Supply, installation and commissioning of PCR work station for Microbiology laboratory of MPEDA”** to its Head office MPEDA, Kochi under Government of India funding. The details of requirements and terms & conditions for each item are available in the MPEDA Website: <http://mpeda.gov.in>. Last date for submission of bid: **16.00 hrs on 12.04.2022**. The bids have to be submitted at MPEDA Head Office, Kochi by hand or through INDIA POST. Quotations will be opened at **16:00 hrs. on 13.04.2022**.

Sd/-
Joint Director (QC)
MPEDA, KOCHI

2. Introduction

The Marine Products Exports Development Authority (MPEDA) (hereinafter referred as "MPEDA") is a statutory body under the Ministry of Commerce and Industry, Government of India. MPEDA with its Head office at Panampilly Nagar, Kochi is entrusted with the primary task of promotion of export of marine products from India.

3. Job Description

MPEDA invites competitive quotations under the single stage: two bid system in separate entries (i.e. Technical BID and Financial BID) from eligible bidders for the supply installation and commissioning of PCR work station for Microbiology Laboratory of MPEDA Kochi in prescribed format from reputed firms/ dealers.

Interested Bidders may obtain further information from the Head office of MPEDA at the address given below from 10:00 to 17:00 hrs. (IST) on all working days –

The Joint Director (QC)
The Marine Products Export Development Authority
(Ministry of Commerce & Industry, Govt. of India)
MPEDA House, Building No: 27/1162, PB No: 4272,
Panampilly Avenue, Panampilly Nagar PO,
Kochi-682 036, Kerala
Telephone (EPABX): +91 484 2311979 / 2311803 / 2311901
2311854 / 2314468 / 2315065 / 2313415
E-mail: lab.koc@mpeda.gov.in , mahesh@mpeda.gov.in
Web: www.mpeda.gov.in

It is instructed that the bidder has to read all the terms and conditions before submitting their offer. Dead line for submission of bid: **16.00 hrs on 12.04.2022**. The bids are required to be submitted in two separate covers i.e. technical bid & financial bid and the both covers can be enclosed in single envelop and submit to the MPEDA office. The technical bids will be opened at **16.00 hrs. (IST) on 13.04.2022**. The financial bids of bidders whose technical bids get qualified would be opened at a later date.

4. Scope & Description of Contract

Eligibility Criteria

4.2.1 The bidder shall be the OEM or authorized dealer or distributor of the equipment having minimum financial turnover of Rs. 50 Lakhs and above in a financial year, during the last three years commencing from 2018-19 and may submit the respective IT return as evidence thereof.

4.2.2 The bidder shall have audited balance sheet for last 3 years.

4.2.3 Bidder should have minimum experience of 5 years in the field. Proof of the same shall be submitted with the technical bid.

4.2.4 Bidder should have copy of GST registration and PAN Card with the technical bid.

4.2.5 The Bidder should not have been Black listed by any Government firms in India. A declaration in this regard should be submitted along with the technical bid.

4.2.6 The bidder should have on its roll adequate number of technically qualified personnel essential for the successful implementation & completion of the project within the stipulated time. A list of technically qualified personal in its roll should be submitted along with the technical bid.

5. Tender Schedule

Tender Details

Tender enquiry No	LAB-KOC/MICR (PCRW)/1/2022-QC
Equipment Detail	Table.6
Cost of quotation document	Nil
EMD Amount	5000/-
Validity of offer	180 Days
Important Dates	
Date of release of quotation	23.03.2022
Bid submission end date	12.04.2022at 16:00 Hrs
Technical Bid opening date	13.04.2022at 16:00 Hrs

6. Details of Equipment:

Sl. No	Item	Quantity
1	PCR Work Station	1

7. Technical Specification of equipment:

The detailed technical specifications and other quality parameters of the above equipment are contained in the below table.

Sl. No.	Name of equipments	Technical specifications
01	PCR Work station	<p>Application: Work station shall be able to create aseptic environment for carrying out Polymerase Chain Reaction works, it shall avoid cross contamination of DNA/RNA etc.</p> <ol style="list-style-type: none">1. Working surface material: Stainless steel. Body and panels shall be made from ethanol resistant material and front view panel shall be of preferably glass/ or acrylic/ equivalent capable to block wavelengths below 400nm (UV light).2. Approximate measurements: PCR workstation shall be table top one and working area shall not be less than 65 W cm X 47cm.3. High quality pre-filter and HEPA filter (to block particles down to 0.3 microns) to create a particulate-free work area (Class 100 environment or equivalent appropriate for PCR works: Optional (Specify)4. Shall be equipped with fluorescent white light and suitable UV light arrangements. White lamp shall provide local illumination of the workplace to optimize visual control during operations5. Interior working surface shall be of antimicrobial coated metal in order to minimize any microbial growth6. Built-in power outlets shall be provided inside the chamber to allow operation of small equipment within the chamber while preparing PCR reagent mixes.7. Open UV lamp: 1x25W built-in-bactericidal.

Sl. No.	Name of equipments	Technical specifications
		<p>8. UV radiation Level: 15nW/cm²/sec.</p> <p>9. Radiation type: UV (λ= 254 nm) ozone free – or better.</p> <p>10. Digital time setting of direct UV exposure: 1 min-24hrs/non-stop (increment 1 min)</p> <p>11. UV recirculator: 1 X 25W (efficiency >99% per 1 cycle/ hour) – 1 or better.</p> <p>12. White lamp for workplace illumination 15W – 1 or better.</p> <p>13. Nominal operating voltage: 100-240V, 50/60Hz.</p> <p>14. System should come along with the entire necessary accessory and should be ready to work.</p> <p>15. Equipment shall have CE certified and comply with ISO/ASHRAE / NSF / USA&EN 12469 certification requirements or any recognized certification.</p> <p>16. Warranty: <u>Two years</u> comprehensive warranty which includes replacement of corrupt/damaged parts and labour.</p> <p>17. AMC/CMC : AMC/CMC shall be quoted for the complete system from 3rd year to 7th year.</p>

8. Terms and Conditions

8.1	Place of installation	Microbiology Laboratory, 3 rd Floor, MPEDA, HO, Panampilly Nagar, Kochi, Kerala.
8.2	Customs clearance, and of Delivery installation equipment:	<p>1. The confirmation of acceptance of purchase order by the supplier shall be given within 7 (Seven) working days from the date of issue of purchase order.</p> <p>2. Customs clearance & delivery to the site (3rd Floor of MPEDA Head Office, Kochi) shall be the responsibility of the supplier.</p> <p>3. Delivery of indigenous item shall be at site to be completed within <u>3 (three) weeks</u> (2 weeks for</p>

		<p>supply and 1 week for installation) from the date of award of work order/ purchase order.</p> <p>4. Delivery of imported items at the site shall be completed within 6 (Six) weeks (5 weeks for supply and 1 week for installation and training) from the date of award of work order/ purchase order</p> <p>5. Short shipment and part shipment are not allowed.</p>
8.3	Financial	<p>1. The financial bid shall be quoted in Indian Rupee only, indicating break-up for the equipment and accessory instruments, details of tax as applicable and other over-heads. The Financial bid shall be inclusive of all costs of freight, insurance, transportation, delivery and installation & commissioning at the 3rd Floor, MPEDA, HO, Panampilly Nagar, Kochi, Kerala.</p> <p>2. SGST/CGST/IGST shall be quoted in numeric values and in Rupees (if the field is left blank, value will be taken as zero) separately. The total amount inclusive of all duties & taxes may be quoted.</p>
8.4	Mode of payment	<p>1. Payment will be made in Indian Rupees with the following terms & conditions: 90% of payment after installation, commissioning, training and working to the satisfaction of MPEDA. Balance 10% will be released after warranty period.</p> <p>2. Payment will be made only through RTGS to respective bank account, hence all necessary details to be provided as per the FORM-1</p>

8.5	Warranty	<ol style="list-style-type: none"> 1. Warranty required is separately given along with technical specification of machinery. Warranty will be considered from the date of completion of installation for the complete system including the supply of spares, consumables, accessories etc. and service charges. 2. Complete set of spares and consumables as stand by shall be provided/made available along with the equipment or from time to time during the period of warranty. 3. The repair/servicing and periodic IPV of the equipment with traceable valid standards have to be carried out by the manufacturer/supplier free of cost every year during the entire warranty period. 4. The firm shall give a warranty certificate as per the format attached in the tender Document (FORM-2). 5. At least 2 preventive maintenance visits and unlimited breakdown calls by the service/application support shall be provided every year during the entire warranty period (FORM-3). 6. Maintenance chart & schedule for all the components of complete system shall be provided with sufficient technical support personal capable of attending on short notice at Kochi where the equipment is installed.
8.6	Training of personnel	After installation, training on instrument operation, software operation (if any), maintenance, method development, trouble shooting etc., to be given to all laboratory personnel.
8.7	Experience	User list of quoted model has to be furnished as per the (FORM-5)
8.8	Details of EMD	By way of Demand Draft on any of the Commercial Bank in favour of The Secretary, MPEDA, Kochi .
8.9	Period of validity of the offer/tender	180 days . Incomplete tender documents, especially with regard to not detailing the specifications of the equipment are liable to be rejected. MPEDA reserves the Right to accept or reject any or all tenders in whole or In part without assigning any reason thereof.
8.10	System performance requirement	<ol style="list-style-type: none"> 1. System performance to be demonstrated by the suppliers (who qualify the bid) after installation. 2. In case of failure, the supplier shall take

		<p>appropriate action at their own cost to meet MPEDA's requirement within reasonable time of not more than 30 days from the date of failure.</p> <p>3. In the event of persistence of the failure/ not meeting the requirements of MPEDA beyond 30 days entire contract shall be cancelled together at any point of warranty period with recovery of actual amount spent along with interest @12 %.</p>
8.11	Blacklisted firm	Blacklisted/ debarred firms should not participate in the tender
8.12	Certification , Traceability and approval by authorized institutions/ organizations	<ol style="list-style-type: none"> 1. Certification, Traceability and approval of equipments by authorized institutes like European CE /USFDA/ BIS/ NABL/ ISO/NIST are mandatory as per FORM-6 2. Manufacturer and Supplier should have ISO 13485 certification under ISO 9001 for quality standards, Electrical safety conforms to the standards for electrical safety IEC 60601 - General requirements (or equivalent BIS Standard) and Certified to be compliant with IEC 61010 -1, IEC 61010 - 2 -40 for safety
8.13	Performance Guarantee	<ol style="list-style-type: none"> 1. Performance security: as per GFR 2017 Rule 171 (1) the successful bidder shall deposit a performance Security for the performance of machine till the end of warranty period for an amount of ten percent (10%) of the total value of the contract as specified in the bid documents. Performance Security may be furnished in the form of a Performance Bank Guarantee from a Commercial bank in favour of Secretary MPEDA, Kochi. 2. Performance Security is to be furnished by 14 (fourteen) days after notification of the award) and it should remain valid for a period of 60 (sixty) days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations. 3. Performance Security will be returned to the supplier without any interest after deducting any due during the warranty period if any.
8.14	Delayed supplies & Liquidated damages	If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period for reasons other than circumstances beyond

		<p>supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damage, a sum equivalent to 0.5% (half per cent) of the quoted value of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services. Further, during such delayed period of supply and / or performance, the supplier shall not be entitled to any increase in price whatsoever on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost, on any ground, whatsoever, of the goods & services, during the period of delay. The purchaser's letter (to the seller with copies endorsed to other concerned) extending the delivery period will be subject to the above conditions.</p>
8.15	Jurisdiction	<p>Any dispute not resolved through the efforts in good faith of Senior Management of both Parties for amicable resolution shall then be submitted for arbitration under Arbitration and conciliation Act, 1996. Arbitration clause will be elaborated in the work order enclosed in this document. In case of any dispute, place of arbitration shall be Ernakulam district of Kerala only and the resultant contract will be interpreted under Indian Laws.</p>

9. General Conditions of Contract.

9.1. Quotation inviting Document:

9.1.1. The tenderer shall examine all instructions, forms, terms and specifications in the quotation inviting document and verify that all the contents mentioned contained in the 'Tender Document'.

9.1.2. Failure to furnish any information required by the tender documents and submission of an offer not substantially responsive to it in every respect shall be at the tenderer's risk and may result in the rejection of the bids, without any further notice.

9.2 Guidelines for preparation of Tender.

9.2.1. In the event of documentary proof as required being not enclosed, the tender shall be liable to be rejected. All pages of the bid, except for unamendable printed literature, shall be signed by the authorized person or persons signing the bid along with the stamp of the tenderer.

9.2.2. Language of Bid: - The Bid prepared by the tenderer and all correspondence and documents relating to the bid exchanged by the Tenderer and the MPEDA, shall be in English language.

9.2.3. A technical leaflet /brochure / literature in original shall be enclosed along with list of names of government departments/offices/ organizations to whom the equipment with the same specifications or higher have been supplied/ installed in India (at least three installations) during the last three years.

9.2.4. The documentary evidence (other than those regarding supply and past performance) submitted along with the Tender shall be produced duly attested by the tenderer on every page and serially numbered.

9.2.5. Tenderer shall submit a declaration letter as per the format given as **FORM-7** and copy of amendments published if any signed by the tenderer or the authorized representative shall be enclosed as part of the technical bid as a proof of having read and accepted the terms and conditions of the tender document.

9.2.6. If at any time any misrepresentation of facts / documents / supply of equipment below the standards assigned come to notice, the contract is liable to be cancelled at the risk and cost of the bidder.

9.3. Earnest Money Deposit (EMD) :

9.3.1 In order to ensure maximum number of competitive tenders and to avoid indication of the price quoted, a fixed rate of Earnest Money Deposit (EMD) is adopted.

SI No	Laboratory Equipment	No of Unit required.	EMD in Rs / unit
1	PCR Work station	1	5000.00

9.3.2. EMD of unsuccessful tenderers will be returned after the selection and issuance of purchase order to the successful tenderer. No interest will be paid for the EMD submitted.

9.3.4. The EMD will be forfeited, if a tenderer; misrepresents facts or submit fabricated / forged / tempered / altered / manipulated documents during verification of tender process withdraws its bid after the opening of technical bid; refuses to sign the agreement on fixing the tender or furnish the performance security.

9.5. Period of Validity of Tender.

9.5.1. The tender must remain valid for minimum 180 days (six months) from the date of opening of price bid. A bid valid for a shorter period shall be rejected by the MPEDA as non-responsive.

9.6. Acceptance / Rejection of tenders:

9.6.1. It is also not necessary that the offer of the firm quoting the lowest rates shall be considered. One sided conditions unacceptable to the MPEDA provided in such price bid, may result in altogether rejection of the offer.

9.6.2. At any point of time, MPEDA reserves the right to cancel or modify the supply order even after it is awarded without assessing any reason whatsoever.

9.7. Tendering System.

9.7.1. Hard copy of quotation shall be submitted in two cover system duly signed by the authorized representative of the bidder as follows;

9.7.2. **Cover-A (TECHNICAL BID).**

9.7.3. Bids should be submitted containing copy of following document in Cover-A for documentary proof, for fulfilling qualifying criteria / requirements failing which the offer shall liable to be rejected.

9.7.3. The bidder or his authorized representative shall sign all the documents, owning responsibility for their correctness/ authenticity and submit Declaration in respect of acceptance of terms and conditions of tender document.

9.7.4. Self attested copy of PAN and Goods & Service Tax (GST) registration certificate.

9.7.5. Self attested copy of trading and profit & Loss Accounts/ balance sheet/ Certificate audited by CA in fulfillment of Eligibility Criteria.

9.7.6. Self attested copies of Purchase Order and Completion certificate in fulfillment of Eligibility criteria.

9.7.7. Self attested copy of authorization certificate i.e. authorized dealer/ distributor/ channel partner or documents in support of manufacture.

9.7.8. Technical specification compliance should be provided as per **FORM-8**.

9.7.9. Duly filled stamped and signed all Forms. Note: if the Cover-A i.e. technical bid does not contain any of the above mentioned documents or contains incomplete or unsuitable technical specifications of the item to be supplied, then the offer shall be deemed liable for rejection/ disqualification. The respective Cover-B i.e. financial bid of the technically disqualified offers shall not be opened. The bidders are cautioned that divulging of any financial information in Cover-A (Technical bid) will result in rejection of their tender.

9.7.10. Cover – B (Financial BID)

9.7.10. The cover-B shall contain the financial bid as per **FORM- 13** should be enclosed The quoted rates shall be typed in figures.

9.7.11. The rates shall be quoted strictly in Schedule of Quantities and financials inclusive of all taxes, duties, entry tax, statutory charges, insurance, permit charges, P&F charges, freight etc. (including purchaser liability, if any) F.O.R. MPEDA to avoid any letter confusion/ discrepancies. However, all applicable Taxes & Duties should be clearly mentioned by the supplier at the time of supply in their invoice. Supplier should submit documentary proof of Excise duty payment with their invoice.

9.8. Evaluation of quotation: Bids will be validated by technical committee and financial committee. **Decision taken by the both committees will be final.**

10. Technical Bid Evaluation & Scoring Pattern:

Sl.No	Criteria	Max Score
1	Technical judgment of equipment	30
2	No of installation of quoted model in India (Food Testing) other than MPEDA (5 point/installation)	20
3	24x7 Online/ Tele/ Direct Service Support. (Yes-05 Point, No-0 point)	5
4	Number of service engineers in the Kerala state (5 point per engineer)	15
5	Certification , Traceability and approval of machineries by authorized institutions/ organizations (10 point/ certification)	30
Total		100

Those bidders scoring **marks above 70%** in the technical bid evaluation **shall only** be considered for financial bid comparison.

GENERAL INFORMATION ABOUT THE TENDERER

1	Name of the Tenderer					
	Registered address of the firm with GSTIN					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Contact Person Details						
2	Name		Designation			
	Telephone No.		Mobile No.			
Communication Address						
3	Address					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Type of the Firm (Please ✓ relevant box)						
4	Private Ltd.		Public Ltd.		Proprietorship	
	Partnership		Society		Others, specify	
	Registration No. & Date of Registration.					
Nature of Business (Please ✓ relevant box)						
5	Original Equipment Manufacturer			Authorized Dealer /Representative		
	Direct Importer			Others, specify.		
Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)						
6	in case of Directors, DIN Nos. are required					
	Name		Designation			
	Name		Designation			
Bank Details						
7	Bank Account No.			IFSC Code		
	Bank Name & Address			Branch Name		
	Tel No			Email ID		
			PAN Card No			
8	Whether any criminal case was registered against the company or any of its promoters in the past?					Yes / No
9	Other relevant Information provided * (here enclose the details such as presentation on the details of the tenderer in a CD preferably, please avoid submission of detailed leaflets/brochures etc, if possible.)					
Date:		Office Seal		Signature of the tenderer / Authorised signatory		

WARRANTY CERTIFICATE

(To be submitted qualified bidder before installation)

We Warrant that all the machines, equipments and accessories supplied by us under the Purchase order bearing No. _____ Dated _____ , shall be brand new, free from all defects - patent or latent and faults in materials, workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered and shall be in full conformity with the specifications, drawing or samples and shall operate properly. We shall be fully responsible for its efficient performance. This Warranty shall survive irrespective of any payment or acceptance of the goods but shall expire after (except in respect of complaints and all manufacturing defects of which we have been notified prior to such date) **two years** after the installation and acceptance of equipments by Marine Products Exports Development Authority (MPEDA).

The obligations under the Warranty expressed above shall include all costs relating to labour, spares, maintenance (preventive and unscheduled/breakdown service) and transport charges from site to the manufacturers work place and back and free repair/adjustment or replacement at site or any parts of the equipment which under normal and proper use and maintenance proves defective in design, material or workmanship or fails to conform to the specifications previously given by the MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY (MPEDA) to us. This Warranty shall bind us, our assigns and successors.

**Signature of Bidder
Name & Designation**

Date:

Seal

FORMAT FOR MAINTENANCE CONTRACT

Name of Equipment:.....

ANNUAL MAINTENANCE CONTRACT AMOUNT IN INR (without tax component)							
Warranty period: 2 years							
SL. NO	LOCALITY	3rd YEAR	4 TH YEAR	5 TH YEAR	6 TH YEAR	7 TH YEAR	REMARKS
1	MPEDA, HO, Kochi(KL)						
COMPREHENSIVE /EQUIVALENT ANNUAL MAINTENANCE CONTRACT AMOUNT IN INR (without tax component)							
1	MPEDA, HO, Kochi(KL)						

(Tax will be applicable according to the considerable time)

Terms & conditions:

1. AMC/CMC should include complete system including Computer and software etc
2. At least four preventive maintenance services shall be provided annually.
3. Unlimited breakdown calls shall be attended.
4. Calibration (IPV) of equipment shall be done once in a year (from 3rd to 7th year) with valid & traceable calibration solutions (free of cost) and provide calibration documents.
5. CMC shall include work as well material cost. During CMC no payment will be made other than the quoted amount in CMC.
6. Payment terms as per GFR 2017 Rule 172 1.ii c are applicable.

Signature of Bidder
Name & Designation

Date:

Seal:

FORMAT FOR SERVICE & APPLICATION SUPPORT

Name of Equipment:.....

Sl .No	Locality	Name of the service person	Field of expertise (service or application)	Experience in this firm with same or similar instruments/field	Total Work Experience
1	Kerala, Kochi	1)			
		2)			
		3).....			

**Signature of Bidder
Name & Designation**

Date:

Seal:

FORMAT FOR USER'S LIST

Name of Equipment:.....

Sl.No	Model	No of instruments	Complete Address of installed site	Name, Designation, Contact no and email ID	Analytical Scope/ Matrix (if applicable)	Year of installation
Quoted model:						
1						
2						
3						
....						
Other models:						
1						
2						
3						
...						

Terms & Conditions:

1. Testimonial/ feedback from end users (preferably for quoted model from similar scope of analysis)-minimum three shall be attached.

**Signature of Bidder
Name & Designation**

**Date:
Seal**

**FORMAT FOR CERTIFICATES APPROVED THE PROPOSED EQUIPMENT/ INTERNATIONAL OR
NATIONAL RECOGNITION OF INSTRUMENTS.**

No.	Particulars	National	International
1	No. Of Certification received on instrument (eg: FSSAI/ ISO/USFDA/CE/UL etc)		
2	No. of other approval/ accreditation/ Official recognition of equipment (eg: NIST, NABL etc)		

Note: Original certificates shall be scanned and enclosed in the technical bid.

DECLARATION FORM

(To be given on Company Letter Head)

Date:

To,

The Joint Director (QC)
Head Office, MPEDA House,
Building No: 27/1162, PB No:4272,
Panampilly Avenue, Panampilly Nagar PO,
KOCHI-682 036, KERALA

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No :.....

Name of Tender / Work:

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned
'Tender' from the web site(s)
namely:.....

.....
as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 01 to _____ (including all documents like Forms(s), table(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

FORMAT OF TECHNICAL COMPLIANCE OF SPECIFICATIONS

Name of Equipment:.....

S. No.	Details of Specifications/ Parts/ Accessories of Tender Enquiry	Specifications of Quoted Model/ Part/ Accessory	Compliance Yes / No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant Technical Literature)	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
1					
2					
3					
....					

Terms & Conditions:

1. Bidder may offer any number of models (Though the specifications given are of basic and general in nature, preference will be given for selection of higher-end versions. Therefore, bidders are advised to quote for different models), of the equipment. In such cases, the Technical Compliance statement must be enclosed for each and every model separately.
2. If the Bidder fails to enclose the compliance statement, the bid is likely to be rejected.

**Signature of Bidder
Name & Designation**

Date:

Seal:

MANUFACTURER'S OFFER FORM
(to be submitted by manufacturers)

No.:

Date:

To

The Joint Director (QC)
Head Office, MPEDA House,
Building No: 27/1162, PB No: 4272,
Panampilly Avenue, Panampilly Nagar PO,
Kochi-682 036, Kerala

Dear Sir,

Tender No :

Equipment Name :

1. We (name of the manufacturer) declare that we are the original manufacturers of the above equipment having registered office at (full address with telephone number/fax number & email ID and website), and having factories at.....
.....
2. No company or firm or individual have been authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.
3. We hereby declare that we are willing to provide guarantee/warranty and after sales service during the period of warranty/CMC/AMC as per the above tender.
4. We also hereby declare that we have the capacity to manufacture and supply, install and commission the quantity of the equipments tendered within the stipulated time.

(Name) for and on behalf of M/s.

Date:

(Name of manufacturers)

Place:

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

MANUFACTURER'S AUTHORISATION FORM*(to be submitted by authorized dealers/representatives/importers)*

No.

Date:

To

The Joint Director (QC)
Head Office, MPEDA House,
Building No: 27/1162, PB No:4272,
Panampilly Avenue, Panampilly Nagar PO,
KOCHI-682 036, KERALA

Dear Sir,

Quotation notice No :

Equipment Name :

1. We (name of the OEM) are the original manufacturers of the above equipment having registered office at (full address with telephone number/fax number & email ID and website), having factories at and , do hereby authorize M/s. (Name and address of tenderer) to submit tenders, and subsequently negotiate and sign the contract with you against the above tender no.....
2. No company or firm or individual other than M/s.....are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.
3. We also hereby undertake to provide full guarantee/warranty /CMC/AMC as agreed by the tenderer in the event the tenderer is changed as the dealers or the tenderer fails to provide satisfactory after sales and service during such period of Comprehensive warranty/CMC/AMC and to supply all the spares/reagents during the said period.
4. We also hereby declare that we have the capacity to manufacture and supply, install and commission the quantity of the equipments tendered within the stipulated time.

(Name)

for and on behalf of M/s.

.....
.....

Date:

(Name of manufacturers)

Place:

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

POWER OF ATTORNEY
(On a Stamp Paper of relevant value)

I/ We.....(name and address of the registered office) do hereby constitute, appoint and authorize Sri/Smt(name and address) who is presently employed with us and holding the position of As our attorney, to act and sign in my name and behalf to participate in the tender no..... for (Equipment Name).

I/ We hereby also undertake that I/we will be responsible for and confirm and ratify all actions of my said attorney Sri/Smt..... Lawfully undertaken by him/her during the tender process and thereafter for execution of the contract. We/his / her signature is attested below

Dated this theday of 2022 for

(Name, Designation and Address)

Accepted

Signature
Name, Address of Attorney
Date

OFFER FORM

Having examined and accepting the conditions of the tender document no we here by submit this offer for the supply & installation ofconforming the detailed technical specification mentioned in section IV of the tender document. The details of the equipment offered are as follows.

Sl. No.	Name of the Equipment	Model	Original Equipment Manufacturer
1			

Date :

Office Seal

Signature of the tenderer/
Athorized signatory

FINANCIAL BID FORMAT

Name of the Tenderer:						
SI NO.	Particulars	Quantity	Unit Amount (Rs)	Tax	Total amount without tax	Total amount with tax
1	Total Cost of Complete PCR Work Station System without warranty					
2	Total Cost of Comprehensive warranty for First Year					
3	Total Cost of Comprehensive warranty for Second Year					
4	Total Cost of Optional Items for 2 Years as per Forms I					
5	Total Cost of Consumables required for 2 Years.					
6	Total Cost of indigenous Items required for 2 Years per Form IX					
Total amount in words and figures.						
Maintenance Contract as per FORM-3 of Annual Maintenance Contract						
1	Total Cost of AMC for 3 rd Year					
2	Total Cost of AMC for 4 th Year					
3	Total Cost of AMC for 5 th Year					
4	Total Cost of AMC for 6 th Year					
5	Total Cost of AMC for 7 th Year					
Maintenance Contract as per FORM-3 of COMPREHENSIVE /EQUIVALENT ANNUAL MAINTENANCE CONTRACT						
1	Total Cost of CMC for 3 rd Year					
2	Total Cost of CMC for 4 th Year					
3	Total Cost of CMC for 5 th Year					
4	Total Cost of CMC for 6 th Year					
5	Total Cost of CMC for 7 th Year					