

समुद्री उत्पाद निर्यात विकास प्राधिकरण THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY कोच्ची/KOCHI – 682 036 CITIZENS' CHARTER 2025

1. Preface

The Marine Products Export Development Authority (MPEDA) was set up by an act of Parliament in the year 1972. MPEDA is given the mandate to promote the marine products industry with special reference to exports from the country. The Act empowers MPEDA to regulate exports of marine products and take all measures required for ensuring sustained, quality seafood exports from the country. MPEDA is given the authority to prescribe for itself any matters which the future might require for protecting and augmenting the seafood exports from the country. It is also empowered to carry out inspection of marine products, its raw material, fixing standards, specifications, and training as well as take all necessary steps for marketing the seafood overseas.

2. Our Vision & Mission

Our vision is to provide sustainable and quality seafood to every corner of the world. Our mission is determined with the objective to promote the Indian marine products industry with reference to exports of quality seafoods from the country.

3. Functions

Major functions of MPEDA includes promotion of Indian marine products in overseas markets, financial assistance for infrastructure development for better preservation and modernised processing of marine products, collection and dissemination of information on the sector, registration of infrastructural facilities for seafood export trade and promotion of export-oriented aquaculture.

4. Our Clients

Clients include marine products exporters, seafood processors, aquaculture farmers and other stakeholders in marine products export sector.

5. <u>Service Delivery Standards</u>

The service delivery standards/timeline for our stakeholders like exporters/ processors/aquaculture farmers etc. on different services, are given below:-

SI. No	KEY SERVICES	Timeline for Disposal (In working Days)
1	Catch Certificate (EU & Non-EU)	2
2	Catch certificate (Japan)	2
3	DS 2031 Certificate	2
4	International Commission for the Conservation of Atlantic Tunas (ICCAT) Swordfish Statistical Document	2
5	Certificate of Legal Origin to Chile	2
6	Non-Radio Activity Certificate	2
7	Duty-Free Import Certificate	2
8	Registration -cum- Membership Certificate (RCMC)	7
9	Certificate of Origin	2
10	PHT (Pre-harvest test)	5
11	PET /Commercial/Submitted Samples (Chemical)	7
12	Aquaculture farm enrolment	7
13	Aquaculture hatchery enrolment	10
14	Certificate of Registration of Merchant Exporter	15
15	Certificate of Registration of Manufacturer Exporter	20
16	Certificate of Registration of Route Through Merchant Exporter	5
17	Certificate of Registration of Ornamental Fish Exporter	30
18	Certificate of Registration of Processing Plant, Storage Premises and Pre-processing Centre (3 Certificates)	60 days for each certificate
19	Certificate of Registration of Handling Centre of Dried/Salted, Fresh/Chilled, Live Fish, Other Edible and Other Non-edible (5 Certificates)	30 days for each certificate
20	Certificate of Registration of Ice Plant	10 days
21	Certificate of Registration of Conveyance	10 days

Details of responsible persons, processes, documents, processes, fee applicable, documents required etc., are given below:

SI. No.	Services	Responsible Officer	E-mail & Phone No.	Processes	Documents required	<u>Fees</u>
1	Catch Certificate (EU & Non-EU)	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	0484 2311901 sreenath@mped a.gov.in	online application	Chilled1. Production Code2. Commercial Invoice3. Packing List4. Log sheet AnnexureFrozen1. Bill of Lading2. Exporter invoice3. Shipping/Airway Bill4. Production Code5. Health Certificate6. Packing List7. Log sheet annexure	Frozen: ₹ 3,000 + 18 % GST Chilled: Rs. 1,500 + 18% GST
2	Catch certificate (Japan)	-do-	-do-		Chilled 1. Production Code 2. Exporter Invoice 3. Packing List 4. Log sheet Annexure Frozen 1. Bill of Lading	Frozen: ₹. 3,000 + 18 % GST Chilled: Rs. 1,500 + 18% GST

3	DS 2031 Certificate			2. Exporter invoice3. Shipping/Airway Bill4. Production Code5. Health Certificate6. Packing List7. Log sheet annexure1. Purchase Order1. Purchase Order2. Commercial Invoice3. Bill of Lading/AirwayBill4. Raw material purchase5. Production Code list
4	International Commission for the Conservatio n of Atlantic Tunas (ICCAT) Swordfish Statistical Document	-do-	-do-	ChilledFrozen:₹. 3,0001. Production Code+ 18 % GST2. Exporter Invoice+ 18 % GST3. Packing List+ 18% GST4. Log sheet Annexure+ 18% GSTFrozen1. Bill of Lading2. Exporter invoice3. Shipping/Airway Bill4. Production Code5. Health Certificate6. Packing List7. Log sheet annexure
5	Certificate of Legal Origin to Chile	-do-	-do-	Frozen: ₹.1. Bill of Lading3,000 + 18 %2. InvoiceGST

				3. Packing List 4. Purchase Order 5. Raw Material Receiving Register	Chilled: ₹. 1,500 + 18% GST
	Non Radio Activity Certificate	-do-	-do-	 Purchase Order Packing List Health Certificate Invoice Bill of Lading Raw Material Receiving Register 	Frozen: ₹ 3,000 + 18 % GST Chilled: ₹ 1,500 + 18% GST
	Duty Free Import Certificate	-do-	-do-	 Bill of Lading CA Certificate High Seas sale Agreements Product invoice Purchase Order Undertaking from exporter 	₹ 7,000 + 18 % GST
8	RCMC	-do-	-do-	MPEDA Registered exporter can avail the certificate with out any document.	₹ 5,000 + 18 % GST
9		of MPEDA		 1.Invoice 2.Packing list. 3.OBL (Original Bill of Lading).	Certificate Fee- ₹600 +₹108 (18% GST) =₹708/- Printing Charge-₹25 +
9.1	ASEAN-India Free Trade Agreement (ASEAN- India FTA)	-do-	-do-		₹3 (12% GST)=Rs.28/- TOTAL FEE=₹708/- +

		-l -	-1-
u .)	Asia-Pacific Trade	-do-	-do-
0.2	Agreement (APTA)		
	Generalized	-do-	-do-
	System of		
9.0	Preferences (GSP)		
	Scheme		
	Global System of	-do-	-do-
	Trade Preferences		
	(GSTP)		
	India Sri Lanka	-do-	-do-
0 F	Free Trade		
u h	Agreement		
	(IŠLFTA)		
	India-Australia	-do-	-do-
	Economic Co-		
	operation and		
0.0	Trade Agreement		
	(India-AusEcta)		
	India-Chile	-do-	-do-
	Preferential	40	
9.7	Trading Agreement		
	(India-Chile PTA)		
	India-Japan	-do-	-do-
	Comprehensive	-40-	-40-
	Economic		
ux	Partnership		
	Agreement		
	(IJCEPA)	da	
	India - Korea	-do-	-do-
	Comprehensive		
	Economic Partners		
	hip Agreement		
	(IKCEPA)		

	India-Malaysia	-do-	-do-
	Comprehensive		
	Economic		
	Cooperation		
	Agreement		
	(IMCECA)		
	India-Mauritius	-do-	-do-
	Comprehensive		
U U U U	Economic Co-		
	operation and		
	Partnership		
	Agreement		
	India-Mercosur	-do-	-do-
	Preferential Trading		
	Agreement (India-		
	Mercosur PTA)		
	India-Singapore	-do-	-do-
	Comprehensive		
	Economic		
	Cooperation		
	Agreement (CECA)		
	India-Thailand	-do-	-do-
	Early Harvest		
-		de	do
	India-UAE	-do-	-do-
	Comprehensive		
	Economic Dorthorobin		
	Partnership		
	Agreement (IUCEPA)		
	SAARC Preferential	-do-	-do-
	Trading	-40-	-40-
	-		
	Arrangement		

	(SAPTA)					
	South Asia Free	-do-	-do-]		
9.17	Trade Area					
	(SAFTA)					
10	PHT (Pre-harvest	Officer in charge	0484 2311901	Screening of	Sample acknowledgment,	Please see
	test)	of MPEDA	abhilash.e@mpe	banned	Proof of farm enrollment,	Annexure-1
		Regional / Sub	da.gov.in	antibiotic	ID proof of farmer,	(II)Discipline :
		Regional Division		residues such	authorization from the	Chemical
		/ QC Lab (Listed		as Chloramphen	farmer in case farmer	(SI.No.12
		in Annexure-3)		icol & Nitrofuran	assigns another person to	
				Metabolites in	collect the certificate & ID	
				farmed shrimp	proof of authorized	
				on a voluntary	personnel.	
				basis. Sample		
				collected and		
				analysed based		
				on receipt of		
				sampling and		
				test request from		
				farmers through		
				online portal.		
				Sample		
				collected at the		
				farm level, and		
				compliant		
				samples are		
				issued certificate		
				of analysis,		
				which is		
				mandatory for		
				export of		
				aquaculture		
				products to EU.		

11	PET /Commercial/ Submitted Samples- Microbiology	of MPEDA QC lab (Listed in Annexure-3) Officer in charge	0484 2311901 abhilash.e@mpe da.gov.in 0484 2311901 abhilash.e@mpe	customer. Receipt of test		Please see Annexure-1 (II)Discipline : Chemical (Except SI. No.12) Please see Annexure-1 (I)
		lab (Listed in Annexure-3)	da.gov.in	customer.		Microbiology
13	Aquaculture farm enrolment	of MPEDA	0484 2311901 aqua@mpeda.g ov.in	verify documents and physically visit the unit, Complete online	 Proof of identity of farmer Proof of ownership - own/lease/partnership/co mpany Photograph of farmer If registered with state govt./CAA, copy of certificate 	Please see Annexure -2
14	Aquaculture hatchery enrolment		0484 2311901 aqua@mpeda.g ov.in	application along with documents, verify documents and physically visit the unit by the committee, Complete online verification and	Documentary evidence in support of the ownership of the hatchery Copy of the lease agreement if any Copy of Partnership Deed if the applicant is a partner Partnership Copy of Articles and Memorandum of Association if the applicant is a company Local body approval	production capacity (0- 30 million PL) - ₹5000/-

					Layout of the hatchery	
15	Certificate of	Officer in charge	0484 2311901	Verification of	1. Passport Size	Application fee
	registration as an	of MPEDA	adregn@mpeda.	online	photograph of the	+ Registration
	exporter	Regional / Sub	gov.in	application	applicant	fee of ₹ 5,000/-
		Regional Division		submitted and	2. Proof of address (PAN	(online
		(Listed in		recommended	Card/Voters ID	Payment)
		Annexure-3)		by RDs/SRDs	Card/Passport)	Annexure-3
		In case of		and forwarded to	3. Copy of written	
		Merchant		HO for approval	agreement for utilisation	
		Exporter		of Secretary	of surplus capacity of	
		registration Asst			Processing Plant and	
		Director,			Handling Facility	
		Registration			4. Original of the joint	
		Section, MPEDA			undertaking by the owner	
		Head Office,			of Processing Plant and	
		Kochi - 36			Handling Facility.	
		(adregn@mpeda.			5. Original Registration	
		gov.in)			Certificate of Processing	
					Plant Handling Facility for	
					endorsement.	
					6. Original Registration	
					Certificate of Storage	
					Premises for	
					endorsement	
					7. Fee for endorsement	
					(Online)	
					8. Certificate from	
					Scheduled Bank showing	
					financial soundness	
1					9. Copy of the Certificate	
					of Importer Exporter Code	
					(ICE) issued by DGFT	
					10. Approval letter issued	

registration of Processing Plant	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	Verification of online application along with the submitted documents, conduct of APE, raising of Non- confirmities if any. Verification of correction of NCs. Issuing of Certificate	Declaration Permission from the Local body to run such processing unit. Certified copy of Title deed. Clearance certificate from Pollution Control Board, other documents, if any, as required by the registering authority. Names & addresses of owners/Partners/Directors	including 5 tonne of raw material (per 8 hour shift) ₹ 2500 (b) for plant with processing capacity to handle above5 tonne of raw material (per 8 hour shift)-
			support of ownership) List of machinery	Annexure 3
registration of Pre Processing Plant	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	 with the submitted documents,	Declaration Permission from the local body Certified copy of title deed In case of lessee, the	capacity to

			raising of Non- confirmities if any. Verification of correction of NCs. Issuing of Certificate online.	produced Consent from Pollution Control Board.	material (per 8 hour shift) ₹1500/- (b) for pre- processing centre with processing capacity to handle above5 tonne of raw material (per 8 hour shift)- ₹3000/- Annexure-3
18	Certificate of registration of Storage Premises	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	with the submitted documents, conduct of APE,	Detailed layout of the storage premises. Details of machinery, if any Site plan Permission from the local body to run such a storage.	Chilled and Frozen for storage upto and including 50 tonne capacity – ₹ 3000 Above 50 tonne capacity – Rs. 5000 Other than Chilled and Frozen for upto and including 50 tonne – ₹.1000 For storage above 50 tonne capacity –

					₹2000
					Annexure-3
19	Certificate of registration of Conveyance	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	Verification of online application submitted and Inspection of vehicle by APE team. Verification of correction of NCs. (if any raised). Issuing of Certificate online.	Insurance details Copy of the first page of the R.C. Book. Application for noting the lien of the financier will be made in Form IV (i) A Copy of the standards prescribed for conveyance	₹1500/- Annexure-3
20	Certificate of registration of Fresh/Chilled Fish Handling Centre	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	with the submitted documents, conduct of APE, raising of Non- confirmities if any. Verification of correction of	Permission from the Local body to run such processing unit. Certified copy of Title deed Clearance certificate from Pollution Control Board, other documents, if any, as required by the registering authority. Names & addresses of owners/Partners/Directors /Trustees etc. (documentary evidence in support of ownership)	handle upto and including 5 tonne of fresh/ chilled

21	Certificate of	Officer in charge	 Verification of	Lay out of establishment	(a)Capacity
	registration of Live	of MPEDA	online	Declaration	handle live fish
	Fish Handling	Regional / Sub		Permission from the Local	
	Centre	Regional Division	with the	body to run such	upto and
		(Listed in	submitted	processing unit.	including 5 M ³
		Annexure-3)	documents,	Certified copy of Title	per 8 hour shift-
			conduct of APE.	deed	₹1500
			raising of Non-	Clearance certificate from	(b) Above 55 M^3
			confirmities if	Pollution Control Board,	per 8 hour shift-
			any.	other documents, if any,	₹ 3000
			Verification of	as required by the	
			correction of	registering authority.	Annexure-3
			NCs. Issuing of	Names & addresses of	
			Certificate	owners/Partners/Directors	
			online.	/Trustees etc.	
				(documentary evidence in	
				support of ownership)	
				List of Machineries.	
22	Certificate of	Officer in charge	 Verification of	Lay out of establishment	(a) capacity to
	registration of	of MPEDA	online	Declaration	handle upto and
	Dried/Salted Fish	Regional / Sub	application along	Permission from the Local	including 1
	Handling Centre	Regional Division	with the	body to run such	tonne
		(Listed in	submitted	processing unit.	dried/salted
		Annexure-3)	documents,	Certified copy of Title	marine products
			conduct of	deed	per 8 hour shift
			Inspection,	Clearance certificate from	– ₹ 1500/
			raising of Non-	Pollution Control Board,	(b) Above 1
			confirmities if	other documents, if any,	tonne per 8
			any.	as required by the	hour shift <i>₹</i>
			Verification of	registering authority.	3000
			correction of	Names & addresses of	Annexure-3
1			NCs. Issuing of	owners/Partners/Directors	
			Certificate	/Trustees etc.	

			online.	(documentary evidence in support of ownership) List of Machineries.	
23	Certificate of registration of Independent/Comm on Ice Plant	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	online application along with the submitted documents, conduct of Inspection, raising of Non- confirmities if any. Verification of correction of NCs. Issuing of Certificate online.	the local body to run the ice plant.	Ice Plant upto 10 MT per day - Rs. 500/ - Above 10 MT per day ₹1000 /- Annexure-3

				Copy of the plumbing diagram.	
24	Certificate of registration of Other Edible HC	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	online application along with the submitted documents, conduct of APE, raising of Non- confirmities if any. Verification of correction of NCs. Issuing of Certificate online.	 (a) Lay-out of facility. (b) Process flow chart of the products. (c) List of machinery / equipment (as available). (d) Certified copy of title deed. (e) Clearance from 	

				certificate, if available.	
25	Certificate of	Officer in charge	 Verification of	(a) Lay-out of	Capacity upto
_	registration of Other		online	establishment.	and including 1
	Non- Edible HC	Regional / Sub			tonne in a shift
		Regional Division	with the		of 8 hours – ₹
		(Listed in	submitted	(c) List of machinery /	2000/-
		Annexure-3)	documents,		Above 1 tonne
		, ,	conduct of APE,		–₹4000/-
			raising of Non-	(Ánnexure-II)	
			confirmities if	`	Annexure-3
			any.	local body to run such a	
			Verification of	unit.	
			correction of	(f) Certified copy of title	
			NCs. Issuing of	deed.	
			Certificate	(g) Clearance from	
			online.	Pollution Control Board,	
				other documents if any, as	
				required by the registering	
				authority.	
				(h) Names & addresses of	
				owners / Partners /	
				Director /Trustees etc.	
				(documentary evidence in	
				support of ownership).	
				(i) Photo ID proof of	
				owner / all partners	
				(Aadhaar & PAN Card evidence to be submitted	
				compulsorily)	
				(j) Registered lease agreement, in the case of	
				leased property.	
26	All renewals	Officer in charge	Verification of		₹1000

		of MPEDA	online	
		Regional / Sub	application along	Annexure-3
		Regional Division	with the	
		(Listed in	submitted	
		Annexure-3)	documents,	
			conduct of APE,	
			raising of Non-	
			confirmities if	
			any.	
			Verification of	
			correction of	
			NCs. Issuing of	
			Certificate	
			online.	
			(In case of	
			change in lay	
			out, addition or	
			deletion of	
			machinery)	
27	All endorsements	Officer in charge	Verification of	₹ 1000
		of MPEDA	online	
		Regional / Sub	application along	Annexure-3
		Regional Division	with the	
		(Listed in	Supporting	
		Annexure-3)	documents	
28	Amendments	Officer in charge	Verification of	₹ 5000
	envisaged in the	of MPEDA	online	
1		Regional / Sub	application along	Annexure-3
	making and	Regional Division	with the	
	cancelling the	(Listed in	Supporting	
1	endorsement of the	Annexure-3)	documents	
	processing plant,			
	handling facility etc			

in the new			
certificate of			
registration as an			
exporter:			
(a)Endorsement of			
utilization of			
processing			
plant/handling			
facility/storage			
premises etc in the			
certificate of			
registration as a			
merchant exporter			
(b)Endorsement of			
Merchant/Manufact			
urer Exporter's			
name in the			
certificate of			
processing			
plant/handling			
facility/storage			
premises, etc			
(c) Endorsement of			
premature			
cancellation of			
processing			
agreement with a			
processing			
plant/handling			
facility in the			
certificate of			
registration as an			
exporter.			

	(d)Endorsement of premature cancellation of processing agreement with an exporter in the certificate of processing plant/handling facility (e) Endorsement of premature cancellation of storage agreement with an exporter in the certificate of storage premises (f)			
29	endorsement not covered above in respect of registration	Officer in charge of MPEDA Regional / Sub Regional Division (Listed in Annexure-3)	Verification of online application along with the Supporting documents	₹1000

6. Organization Structure

Functions under the Ministry of Commerce, Government of India. MPEDA functions with the guidance of 3 standing committees namely:-

Executive Committee Technical Committee Export Promotion Committee

Major functions of MPEDA are distributed in Divisions headed by Deputy Director/Joint Director.

7. Grievance Redressal Mechanism

Public grievance/stakeholder grievance can be lodged on the 'JANSUNWAI' module available in the MPEDA Website(www.mpeda.gov.in). The posted grievances in this module are forwarded to the concerned Section for necessary action and replied to within 5 working days. VC facility on request for addressing grievance of stakeholders is available in the module, for immediate settlement of grievance. The name, contact number and e-mail address of Officers who are providing service of public grievance redressal are available in the JANSUNWAI module. The following Officer is designated as Nodal Officer for Public Grievance for MPEDA:-

VINU P K Deputy Director (Administration), Head Office, Kochi – 682036 Mobile: 8129366846 Email: vinu@mpeda.gov.in

8. Right to Information

We have implemented the Right to Information Act 2005. The Names of the Central Public Information Officer (CPIO) and Appellate Authority are available on MPEDA Website.

9. Vigilance Matters

Vigilance matters about Officials or processes in MPEDA may be sent to:-Dr. P. Jayagopal Deputy Director MPEDA Mobile 9445587666 Email jayagopal@mpeda.gov.in

10. Citizen Charter - Nodal Officer

MPEDA designated the following Officer as the Nodal Officer for the effective implementation of the Citizen Charter.

Mr. VINU P.K. Deputy Director (Administration), Head Office, Kochi – 682036 Mobile: 8129366846 Email: vinu@mpeda.gov.in

11. Month and Year of New Review of Charter:

The Charter will be reviewed every year to examine feedback and suggestions, if any, as received from various stakeholders. The next review will be in March 2026.



समुद्री उत्पाद निर्यात विकास प्राधिकरण

गुणवत्ता नियंत्रण प्रयोगशाला THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY QUALITY CONTROL LABORATORY

TESTING FEE

(Revised on 20.12.2024)

(I) Discipline: Microbiology (MPEDA HO)

Sl. No	Test Parameters	Amount (₹)
Α	Water analysis (Bacteriological Quality of water intended for human consumption)	
1	Total coliforms	250.00
2	E. coli	250.00
3	Total plate count@22ºC	200.00
4	Total plate count@37ºC	200.00
5	Clostridium perfringens	850.00
6	Intestinal enterococci	300.00
7	Pseudomonas aeruginosa	300.00
В	Water for use in processed food industry	
8	Lipolytic organisms	250.00
9	Proteolytic organisms	250.00
C	Fish and Fish Products	
10	Aerobic Plate Count	200.00
11	Enterobacteriacea	300.00
12	Faecal coliform	300.00
13	Staphylococcus aureus	300.00
14	E. coli	300.00
15	Vibrio cholera	750.00
16	Vibrio parahaemolyticus	750.00
17	Vibrio vulnificus	750.00
18	Vibrio alginolyticus	750.00
19	Vibrio mimicus	700.00
20	Salmonella spp.	750.00
21	Vibrio spp. (individual) by PCR	1700.00

22	Salmonella spp. by PCR	1700.00
23	Shigella spp.	750.00
24	Listeria spp.	750.00
25	Sulphite reducing Clostridium sp.	1000.00
26	Bacillus cereus	700.00
27	White spot syndrome virus (WSSV) by Real Time PCR	1250.00
28	Infection with infectious hypodermal and haematopoietic necrosis virus (IHHNV) by Real Time PCR	1250.00
Sl. No	Test Parameters	Amount (₹)
29	Acute hepatopancreatic necrosis disease (AHPND) by Real-Time PCR	1250.00
30	Decapod iridescent virus 1 (DIV1) by Real Time PCR	1250.00
31	Infectious Myonecrosis Virus (IMNV) by Real-Time PCR	1250.00
32	Taura syndrome virus (TSV) by Real-Time PCR	1250.00
33	Yellow head virus (YHV) by Real-Time PCR	1250.00
34	Enterocytozoon hepatopenaei (EHP) by Real-Time PCR	1250.00
35	White spot syndrome virus (WSSV) by conventional PCR	750.00
36	Infection with infectious hypodermal and haematopoietic necrosis virus (IHHNV) by conventional PCR	750.00
37	Acute hepatopancreatic necrosis disease (AHPND) by conventional PCR	750.00
38	Decapod iridescent virus 1 (DIV1) by conventional PCR	750.00
39	Infectious Myonecrosis Virus (IMNV) by conventional PCR	750.00
40	Taura syndrome virus (TSV) by conventional PCR	750.00
41	Yellow head virus (YHV) by conventional PCR	750.00
42	Enterocytozoon hepatopenaei (EHP) by conventional PCR	750.00
43	SARS COV-2 Nucleic Acid content from Packaging and product	1500.00
D	Meat & Meat Products	
44	Shigella spp. in	750.00
45	Salmonella spp.	750.00
Е	Special package for Aquaculture Farm samples (Water, Sediment, Shrimp)	
46	Total Heterotrophic Bacterial count	170.00
47	Total Plate Count of Vibrio spp and luminescent Vibrio sp.	85.00
48	Microbial pollution in aquaculture system {(MPN), Pseudomonas, Sulphite reducing Clostridium, Salmonella, E. coli, Vibrio spp.}	1440.00
49	Identification of any Vibrio spp. by culture method (individual)	600.00
50	Presence of parasites in shrimp and toxic algae in water	100.00

(II) Discipline: Chemical

Sl. No.	Test Parameters	Amount (₹)
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A	Fish and Fish Products	
1	Chloramphenicol by LC MSMS	1500.00
2	Nitrofuran Metabolites (AOZ, AMOZ, AHD, SEM, DNSH) by LC-MS/MS ²	4000.00
3	Nitroimidazoles (RNZ, DMZ, HMMNI, MNZ, MNZ-OH, IPZ, IPZ-OH) by LC MSMS ²	3000.00
4	Tetracyclines with 4-epimers (3 compounds) by LC-MS/MS ²	3000.00
5	Sulphonamides (11 compounds) by LC MSMS ²	3500.00
6	Quinolones / Fluoroquinolones (9 compounds) by LC-MS/MS ²	3500.00
7	Dyes (MG, LMG, CV & LCV) by LC-MS/MS ²	6000.00
8	Organochlorine pesticides group and NDL PCBs by GC MS/MS	4000.00
9	Heavy Metal (As, Hg, Pb & Cd) by ICP MS (Rs. 500/- per metal)	2000.00
10	Steroids (3 compounds) by LC MSMS ²	5000.00
11	Anthelmintics (Ivermectin & Emamectin) by LC-MS/MS ²	2500.00
12	Chloramphenicol & NF Metabolites A0Z, AM0Z, AHD & SEM by ELISA	3000.00
13	Formaldehyde by HPLC-PDA	1000.00
14	Trimethoprim by LC MSMS	1500.00
15	Histamine per sample	1500.00
16	Histamine per batch of 9 samples	9000.00

(III) Chemical Parameters of Water (General)

Sl. No.	Test Parameters	Amount (₹)
1	pH	Free
2	Salinity	Free
3	Hardness	250.00
4	Alkalinity	300.00
5	Nitrite	100.00
6	Nitrate	100.00
7	Ammonia	100.00
8	Phosphate	100.00
9	Iron	100.00
10	Total Nitrogen	500.00
11	Arsenic	500.00
12	Total Dissolved Solids (TDS) by Volumetric method	300.00
13	Dissolved Oxygen titration	250.00

(IV) Special package for Aquaculture Farm & Hatcheries (Water)- Chemical

SI.	Test Parameters	Amount
No.		(₹)

1	pH	Free
2	Salinity	Free
3	Ammonia	
4	Nitrate	
5	Nitrite	200.00
6	Iron	
7	Phosphate	
8	Dissolved Oxygen Level	250.00
9	Alkalinity	30.00
10	Total hardness	30.00
11	Calcium	50.00
12	Fluoride	50.00
13	Arsenic	125.00

Note: (1) The above testing charges will attract applicable taxes (currently 18% GST).

(2) Samples received for analysis of one parameter in these groups, the testing fee will be Rs.1500/- plus 18% GST.

Annexure – 2

ENROLMENT FEE STRUCTURE

1.Farms undertaking Traditional system of culture

SI.No	Total WSA area (Ha)	Amount (Rs)		
1	0-10	1000		
2	10-30	2000		
3	30-50	3000		
4	Above 50	4000		

2. Farms undertaking Scientific System of culture

SI.No	Total WSA area (Ha)	Amount (Rs)
1	0-2	1000
2	2-5	2000
3	Above 5	5000

3. ENROLLMENT FEE FOR RESERVOIRS

SI no.	Total Water Spread	Enrollment Fee
	Area(WSA Ha)	s (Rs)
1	0-1000	1,000.00
2	1000-5000	5,000.00
3	5000-10000	10,000.00
4	Above 10000	20,000.00

Endorsement Fees payable-

Fee is collected for the following items as per the slab mentioned in the above tables:

- 1. Change of ownership
- 2. Change /renewal of lease agreement
- 3. Change of area
- 4. Change of no. of ponds.

Items to be exempted from fees for Endorsement

Fee is exempted for endorsement of the following attributes:

- 1.Mobile / e- mail updating/ change/ entry
- 2. Address change
- 3. Spelling corrections
- 4. Culture method -Traditional / scientific
- 5. Species change

ANNEXURE-3

Address list of officers in the field offices of MPEDA

	REGIONAL DIVISIONS				
1	The Marine Products Export	2	The Marine Products Export		
	Development Authority,		Development Authority,		
	Regional Division,		Regional Division,		
	MPEDA House, 4 th Floor		No.167, First Floor, Interpretation		
	Panampilly Nagar		Building TNFDC, ECOPARK,		
	Kochi – 682 682 036,		Poonamallee High Road, Chetpet,		
	Kerala.		Kilpauk , Chennai – 600 010,		
	Tel: + 91 484 2323245		Tamil Nadu.		
	+ 91 484 2321725		Tel: +91 44 28365152		
	E-mail: ro.koc@mpeda.gov.in		+91 44 28363132		
	<u>rc.koc@mpeda.gov.in</u>		Email:		
	<u>Officer in Charge</u>		ro.che@mpeda.gov.in		
	Shri. Johnson D' Cruz,		Officer in Charge		
	Deputy Director		Shri. A Jeyabal		
	Mob:+91 9400450074,		Deputy Director		
	+91 7012674691		Mob: +91 9500449179		
3		4	The Marine Products Export		
	Development Authority,		Development Authority,		
	Regional Division,		Regional Division,		
	5 th Floor , Tea Board Building, 14, BTM		103 Sai Arcade, First Floor, Line Ali,		
	Sarani, (Brabourne Road)		Near Panvel ST bus stand, Panvel		
	Kolkata – 700 001,		Panvel Taluka, Dist Raigad.		
	West Bengal.		Maharashtra-410206		
	Tel: +91 33 22345908		Tel: +91 22 27481481		
	+91 33 22341181		Fax: +91 22 27481482		
	E-mail: <u>rc.kol@mpeda.gov.in</u>		Email:rc.pan@mpeda.gov.in,		
			ro.mum@mpeda.gov.in		
	Officer in Charge		Officer in Charge		
	Shri. Dhirit Ekka,		Dr. T R Gibin Kumar		
	Deputy Director		Deputy Director		
	Mob: +91 8902488140		Mob: +91 8281859095		

5	The Marine Draduate Export	6	The Marine Dreducte Export
э	The Marine Products Export		The Marine Products Export
	Development Authority,		Development Authority,
	Regional Division,		Regional Division,
	Kaveri Building,		2 nd Floor, Raptani Bhawan,
	3 rd Floor, Above SBI		IRC Village, Nayappalli,
	80 Feet Road,		Bhubaneswar – 751 015,
	Veraval - 362 266,		Orissa.
	Gujarat.		Tele: +91 674 2362360
	Tel: +91 2876 241429		Email:
	+91 2876 244121		-
			rc.bhu@mpeda.gov.in
	E-mail: <u>ro.ver@mpeda.gov.in</u>		Officer in Charge
	Officer in Charge		Shri. Archiman Lahiri
	Shri Vaniya Kishorkumar		Deputy Director
	Assistant Director		Mob: +91 9542355500
	Mob: +91 9913941100		
7	The Marine Products Export	8	The Marine Products Export
	Development Authority,		Development Authority,
	Regional Division,		Regional Division,
	2 nd Floor, 33-25-35, Bellapu		1 st Floor, Sri Vinayak Krupa Building,
	Sobhanadri Street, Surya Rao Pet,		Anand Shetty Circle, Attavar Katte,
	Vijayawada – 520 002,		Mangalore - 575 001, Korrectoko
	Andhra Pradesh.		Karnataka.
	Tel: +91 866 2433050		Tel: +91 824 2985988
	E-mail: rc. <u>vij@mpeda.gov.in</u>		Email:sro.man@mpeda.gov.in
	Officer in Charge		Officer in Charge
	Shri Vijayakumar C Yaragal		Dr. Ansar Ali A
	Joint Director		Deputy Director
	9445151368		Mob: +91 7989661089
	SUB-REGION	AL	DIVISIONS
1	The Marine Products Export	2	The Marine Products Export
-	Development Authority,		Development Authority,
	Sub Regional Division,		Sub Regional Division,
	-		
	No.1, Cooks Road,		Ekta Building No.1, 3 rd Floor,
	Nagappattinam - 611 001,		Above HDFC Bank, Tithal Road,
	Tamil Nadu.		Valsad - 396 001,
	Tel: +91 4365 243115		Gujarat.
	Email: <u>rc.nag@mpeda.gov.in</u>		Tel: +91 2632 253740
	Officer in Charge		+91 2632 242642
	Shri. Tambada N Vishnu		E-mail: rc.val[@mpeda.gov.in
	Deputy Director		Officer in Charge
	Mob: +91 8104631703		Shri. Razak Ali
			Deputy Director
			Mob: +91 8056818775
3	The Marine Products Export	4	The Marine Products Export
3		4	
	Development Authority,		Development Authority,
	Sub Regional Division,		Sub Regional Division,
	Door No.9-24-3		No.82, New Colony, Tuticorin,
	Flat No.101 & 104, CBM Compound		Tamilnadu- 628 003.
	Opp. Timpany School Main Gate		

Rama Talkies Road,Tel: +91 461 2310602Visakhapatnam - 530 003,E-mail: sro.tut@mpeda.gov.inAndhra Pradesh.Officer in ChargeTel: +91 891 2701134Shri Hakkim V I+91 891 2552077Deputy DirectorE-mail: ro.viz@mpeda.gov.inMob:+91 9946086063Office in ChargeShri. Prasad Naik. RAssistant DirectorShri Prasad Naik. R	
Andhra Pradesh.Officer in ChargeTel: +91 891 2701134Shri Hakkim V I+91 891 2552077Deputy DirectorE-mail: ro.viz@mpeda.gov.inMob:+91 9946086063Office in ChargeShri. Prasad Naik. R	
Tel: +91 891 2701134 Shri Hakkim V I +91 891 2552077 Deputy Director E-mail: ro.viz@mpeda.gov.in Mob:+91 9946086063 Office in Charge Shri. Prasad Naik. R	
+91 891 2552077Deputy DirectorE-mail: ro.viz@mpeda.gov.inMob:+91 9946086063Office in ChargeShri. Prasad Naik. R	
E-mail: ro.viz@mpeda.gov.in <u>Office in Charge</u> Shri. Prasad Naik. R	
Office in Charge Shri. Prasad Naik. R	
Shri. Prasad Naik. R	
Shri. Prasad Naik. R	
Assistant Director	
Mob: +91 8921170059,	
+91 9666279793	
Development Authority, Development Authority,	
Sub Regional Division, Sub Regional Division,	
Door No., 1, Ground Floor, 1st Floor, SHANTI Complex	
Nabagraha Road, Silpukhuri, 3, Wadi Plot, Opp: TACON C	omplex
Guwahati – 781 003, Porbandar - 360 575,	
Assam. Gujarat.	
Tel: +91 361 2663083 Tel: +91 2862 210074	
E-mail: sro.guw@mpeda.gov.in E-mail: sro.por@mpeda.gov.i	n
Officer in Charge Officer in Charge	-
Shri. Dhirit Ekka, Shri.Shrimali Vinodkumar M,	
Deputy Director Deputy Director	
Mob: +91 8902488140 Mob: +91 8866060220	
Development Authority, Development Authority,	
Sub Regional Division, Sub Regional Division, Data No. 44 Oct. 2014 Act Floor	
02-01-05, GRK Complex Door No. 70-1A-6/1, 1st Floor	
Opposite to BPCL Bunk, J.P. Road, Vasireddy Vari street, Beside	
Bhimavaram– 534 202 Municipal Corporation High So	
Andhra Pradesh. Ramanayyapeta, Kakinada-53	
Tel : +91 8816297219 Kakinada Dt., Andhra Pradesł	I.
E-mail: sro.bhi@mpeda.gov.in Officer in Charge	
Officer in Charge Shri. Rajakumar S Naik	
Dr.Manoj Kumar T G Deputy Director	
Deputy Director Mob: +91 8291254720	
Mob: +91 7034275000	
9 The Marine Products Export 10 The Marine Products Export	
Development Authority, Development Authority,	
Sub Regional Division, MPEDA Desk Office	
MoC&I, Govt of India) Administrative Building,	
Directorate of Fisheries, Fish Landing Centre,	
Kavaratti, UT of Lakshadweep. Juglighat, Port Blair,	
PIN: 682555. Andaman & Nicobar Island	44103
Phone: 04896 262766 Cell No.+91 95318 70017	
Cell No: +91 9447373388 +91 96795 21641	
Email: <u>admpedakavaratti@gmail.comj</u> Mail: <u>kumar.ujjwal58@gmail.c</u>	om
ohnsondcruz@mpeda.gov.in ansar@mpeda.gov.in	
Officer in Charge Officer in Charge	

	Shri. Johnson D'Cruz,		Shri. A Jeyabal	
	Deputy Director		Deputy Director	
	Mob:+91 9400450074,		Mob: +91 9500449179	
	+91 7012674691			
	QUALITY CONTRO			
1	The Marine products Export	2	The Marine Products Export	
	Development Authority,		Development Authority,	
	Quality Control Laboratory,		Quality Control Laboratory,	
	Door No.26-I-1766/A1,		Trinethra Complex, Pattabhi Plaza,	
	Mini Bye Pass Road,		JP Road,	
	Srinagar Colony,		West Godavari Dist,	
	Nellore – 524 003,		Bhimavaram- 534 202,	
	Andhra Pradesh.		Andhra Pradesh.	
	Tel: +91 861 2319144		Tel: +91 8816 226410	
	E-mail <u>:</u> lab.nel@mpeda.gov.in		+91 8816 297410	
1	Officer in Charge		E-mail: <u>lab.bhi@mpeda.gov.in</u>	
	Shri Mahesh G		Officer in Charge	
1	Deputy Director		P. Gnana Sudha	
	Mob : +918331911899		Technical Officer	
			Mob: +91 7569092615	
	The Merine Dreducte Evenent			
3			The Marine Products Export	
	Development Authority,		Development Authority,	
	Quality Control Laboratory,		Quality Control Laboratory,	
	2 nd Floor Raptani Bhavan, Near ID		MPEDA House, P.B.No.4272,	
	Market, IRC Village, Nayapalli,		Panampilly Avenue,	
	Bhubaneswar – 751 015,		Panampilly Nagar P.O,	
	Odisha.		Kochi – 682 036,	
	Tel: +91 674 2362365		KERALA.	
	Email: <u>lab.bhu@mpeda.gov.in</u>		Phone. +91 484 2311901	
	Officer in Charge		E-mail: lab.koc@mpeda.gov.in Office in	
	Smt. Aneesa T A		Charge	
	Assistant Director		Smt. A Suma	
	Mob: +91 8304032761		Assistant Director	
	1100. 131 0004032701		Mob: +91 7989064524	
<u> </u>	The Marine Dreducte Everent	-		
	The Marine Products Export			
5	Development Authority,			
	Quality Control Laboratory,			
	2nd Floor, SHANTI Complex,			
1	3, Wadi Plot, Opp: TACON Complex,			
1	PORBANDAR - 360 575,			
1	GUJARAT.			
1	Tel. No. +91 286 2210074			
	E-mail: <u>lab.por@mpeda.gov.in</u>			
1	Office in Charge			
1	Shri.Mehta Mukesh			
1	Assistant Director			
1				
┣—	Mob : +91 7710968980			
I	ELISA LABORATORIES			

	MPEDA- QC LABORATORY - NELLORE, 4th Floor, Door No. 26-1- 1766/A-1, Srinagar Colony, Mini Bye pass road, SPSR Nellore-524003, Andhra Pradesh, Tel: 91-861- 2319144/2339144; lab.nel@mpeda.gov.in		MPEDA ELISA LABORATORY - KAKINADA, Door no. 3-290 (Southern Portion), 4 th Road, Gangaraju Nagar, Kakinada - 533003 Andhra Pradesh, India.Ph: 0884-236707 elisa.kak@mpeda.gov.in
	ONGOLE: Door.No-37-1-413 (24/2), Ramnagar 8th Lane, Ongole- 523001, Prakasaham District, Andhra Pradesh, Ph: 08592 224728 <u>elisa.ong@mpeda.gov.in</u>		MPEDA ELISA LABORATORY – BHIMAVARAM, #27-1-6, Pattabhi Plaza, 2nd Floor, JP Road, West Godavari District, Bhimavaram-534202, Andhra Pradesh, Tel: 91-8816- 226410,297410; elisa.bhi@mpeda.gov.in
5	MPEDA ELISA LABORATORY- AMALAPURAM, Door No.10-397, Teja Towers, SKBR, College Road, Amalapuram – 533 201, East Godavari Dist., Ph: 0885- 6232332 <u>elisa.ama@mpeda.gov.in</u>		MPEDA ELISA LABORATORY - MACHILIPATNAM, Door No. 23/182-6, Patchupeta, Machilipatnam – 521001, Krishna District, Andhra Pradesh, Ph: 08672-229410. <u>elisa.mac@mpeda.gov.in</u>
7	MPEDA ELISA LABORATORY- NAGAPATTINAM, Door No.1, R T Towers, Public Office Road. Kadambadi, Nagapatinam, Tamil Nadu- 611001, Ph: 04365- 247733; E mail: elisa.nag@mpeda.gov.in	8	MPEDA ELISA LABORATORY - BHUBANESWAR, 2nd Floor, Raptani Bhawan, IRC Village, Nayapalli, Bhubaneswar- 751015, Odisha, India. Ph: 0674 2360106 <u>elisa.bhu@mpeda.gov.in</u>
9	MPEDA ELISA LABORATORY - BALASORE, Plot No. 959/1326, Bhaskarganji, OT Road, Opp. Hotel Kalinga, Balasore, Odisha- 756001; Ph: 06782 262417 elisa.bal@mpeda.gov.in		MPEDA ELISA LABORATORY - VALSAD, Ekta Building No. 1, Third Floor, Tithal Road, Valsad, Gujarat- 396001, Ph: 02632-253750, elisa.val@mpeda.gov.in
	MPEDA ELISA LABORATORY – KOCHI, 5 th Floor, MPEDA House, Panampilly Nagar, Kochi- 682 036, Kerala, Ph: 0484-2311033. <u>lab.koc@mpeda.gov.in</u>		MPEDA ELISA LABORATORY- HAROA Plot No.(Near SAFIQUE AHMED GIRLS HIGH SCHOOL) 141, Haroa Village, Haroa P.O.& PS North 24 Parganas District, West Bengal- 743425, elisa.hor@mpeda.gov.in
13	MPEDA ELISA LABORATORY- CONTAI, Plot No. 96, Ground Floor, Karkuli P.O. & P.SContai, Purba medinipur, West Bengal-72140; Ph: 03220 296075; elisa.con@mpeda.gov.in ELISA LAB COLL		MPEDA ELISA LABORATORY- BAPATLA D.NO,5-2-6/4, Opposite Mahalakshmi Tree Achanta Ranganayakulu Nagar, Karlapalem Road, Bapatla,Guntur District, Andhra Pradesh, PIN:522101, Ph:08643- 220023 lab.nel@mpeda.gov.in

1 MPEDA ELISA SAMPLE COLLECTION CENTER, PATTUKKOTTAI Door no. 82-C, Plot no 60/2, South Kaliamman koil street, Pattukottai, Thanjavur Dt, Tamil Nadu- 614601. Phone: 04373	
299921 E mail: elisa.pat@mpeda.gov.in	